**V**of**A**

**Parish Council**

29 September 2025

Dear Councillor

You are summoned to attend the **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 7 October 2025**

**Time: 7.30pm start**

**Venue: Gussage All Saints Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 2 September 2025 (pages 32 – 34).
7. **Dorset Councillor(s) to report, including updates on:**
   1. **C2**
   2. **30mph policy in all Dorset Council rural villages**
   3. **Fly Tipping**
   4. **Dorset Council Local Plan (take with Agenda item 12)**
   5. **Flooding**
8. **Financial matters**
9. **Bank Reconciliation** – members to note the bank statement 1 September 2025 reconciles with the cashbook.
10. **AGAR 2024/25** – members have been advised of the conclusion to the external audit. Minor issues raised which have been noted. Official notice placed on the website as required by the auditor.
11. **Finance Working Group Annual Meeting** – members to decide who will be attending and confirm meeting date.
12. **Financial Regulations** - members to consider and agree action.
13. **i) Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total (£)** | **Pay by:** |
| 1 | Salaries | Oct | 671.48 | 0 | 671.48 | BACS |
| 2 | Expenses | Qtr 2 | 204.55 | 0 | 204.55 | BACS |
| 3 | HMRC | PAYE | 503.60 | 0 | 503.60 | BACS |
| 4 | CT Mee | R&BT seat grass | 15.00 | 0 | 15.00 | BACS |
| 5 | CT Mee | Manswood seat grass | 20.00 | 0 | 20.00 | BACS |
| 6 | CT Mee | Club bus shelter planters | 25.00 | 0 | 25.00 | BACS |
| 7 | L Lucas (Hillmeadow Services) | Burial ground grass (Sept) | 240.00 | 0 | 240.00 | BACS |
| 8 | Gussage All Saints PCC | Clock maintenance donation | 200.00 | 0 | 200.00 | BACS |
| 9 | Dorset Planning Consultant | NP work | 233.95 | 46.79 | 280.74 | BACS |

**ii)** Over £100 payments since last meeting – to note:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Details** | **Description** | **Net (£)** | **V.A.T** | **Total (£)** |
| Salaries | Sept | 671.48 | 0 | 671.48 |
| L Lucas (Hillmeadow Services) | Burial ground grass (Aug) | 240.00 | 0 | 240.00 |
| VisionICT | Annual email hosting | 280.00 | 56.00 | 336.00 |

**iii)** Income received – members to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| Dorset Council | 2nd half Precept | 15,289.50 |

**Iv**) Debit Card use – members top note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| Start Safety | Bracket fixings - signs | 145.04 |

1. **Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/VOC/2025/04895  Beeches Lawrence Lane Witchampton \* | Alterations and extensions to detached dwelling and annexe. (with variation to condition 2 of planning permission P/HOU/2023/05217 to modify entrance porch and reduce side return extension). | Support  No adverse comments to make |
| P/HOU/2025/05416 Winterbourne House Gussage St Michael \* | Erect single-storey rear and side extension, new enclosed entrance porch, timber cladding, replacement windows and rear extension roof |  |

* Decision via email, as per Standing Orders, as between council meetings

1. **Neighbourhood Plan** – standing item for members to update position and agree action.
2. **Hinton Martell Fountain** – standing item for update and action.
   1. **Village meeting feedback**
   2. **Works** – members to waive Financial Regulations and approve the refurbishment works to the fountain.
3. **Dorset Council Local Plan** – members to discuss and give the Clerk your thoughts for feedback. Survey form previously circulated.
4. **Policies –** members to consider and agreed policy review.
   1. **Filming and Recording Policy** – no updates, just review dates to be amended.
5. **Matters of information.**
6. **Date of Next Meeting – Council Meeting - Tuesday 4 November 2025** at Witchampton village hall, 7.30pm.