

**VALE OF ALLEN PARISH COUNCIL Budget Preparation**
**General Administration**

Description	2023/24 budget	2024/25 draft budget	2025/26 draft budget	2025/26 notes
Clerk's Salary incl HMRC	9,500	10,000	10,750	increment & pay award.
Telephone	260	300	312	revised contract
Car Mileage+ parking	250	450	400	based on first 6 months 2024
Postage	0	0	0	
Stationery	10	25	0	
Office Equipment & IT	110	110	110	Microsoft, Adobe - no change
Photocopying	0	0	0	
Home working allowance	312	312	312	Home Working Allowance - no change
Insurance	1,200	1,260	1,500	2024 + inflation
Audit Fee	300	275	600	Internal audit, now add external audit fees
DAPTC subs	575	600	700	2024 + inflation
Training/Publications	500	300	300	likely 2024 level
Members Expenses	500	500	550	11 x £50 - 3 vacancies
Village Hall Hire	500	550	550	12 regular meetings + 4 Annual meetings
Data Protection Register	40	45	45	no increase
Grants	200	200	200	no increase
Website Maintenance	400	400	420	2024 + inflation
Payroll	80	90	95	2024 + inflation
Misc		50	350	small contingency
web/emails annual	360	360	475	based on 2024 (increased email a/cs)
Election Costs	0	2,300	500	annual allowance leading up to 2029
Vat	250	250	-250	usual allowance
<i>Neighbourhood Plan</i>		1,000	1,500	pump priming - stationery, photocopying hall hire, postage - before grant pays out
website migration	700	0	0	
<b>Sub-Total</b>	<b>15,797</b>	<b>19,377</b>	<b>19,419</b>	<b>0.002 % INCREASE</b>
Ward Budgets Brought forward	5,199	6,226	11,160	
<b>Total</b>	<b>20,996</b>	<b>25,603</b>	<b>30,579</b>	<b>19.4% INCREASE overall</b>