

2 July 2024

Dear Councillor

You are summoned to attend the **Meeting** of the **Vale of Allen Parish Council** to be held:

Date: Tuesday 9 July 2024
Time: 7.30pm
Venue: Witchampton Village Hall

to transact the following business:

AGENDA

1. **Recording, Photography, Social-Media** – applications to operate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting** – applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 11 June 2024 (pages 18 – 21).
7. **Member Co-option:**
 - (a) A New Member Panel has interviewed two candidates for Gussage All Saints Parish and Hinton Parish. Members asked to approve the co-options.
 - (b) New co-optees, if approved, to sign Acceptance of Office.
8. **Dorset Councillor(s) to report, including:**
 - (a) **B3078 Flooding, Stanbridge** – update.
 - (b) **B3081 Flooding, Wigbeth** – update.
 - (c) **C2 Options** – update.
 - (d) **30mph policy in all Dorset Council rural villages** – update.
 - (e) **Fly Tipping** - update.
 - (f) **Dorset Council Local Plan** – update.
9. **High Leas Junction with B3078** – members to discuss the recent Petition and BBC Solent involvement in speed reduction, and agree action.
10. **Financial matters**
 - a) **Bank Reconciliation** – members to note the bank statement 2 June 2024 reconciles with the cashbook.
 - b) **VAT Reclaim** – members to note that a reclaim has been paid for £934.79 for 2023/24 financial year.
 - c) **Quarter 1 Finances** – no issues to report. Members to note.
 - d) **i) Payments** - for members' approval:

	Details	Description	Net (£)	V.A.T	Total (£)	Pay by:
1	Salaries	July	652.10	0	652.10	BACS
2	Expenses	Quarter 1	146.45	0	146.45	BACS
3	CT Mee	GSM bus shelter	60.00	0	60.00	BACS
4	CT Mee	R&BT seat	14.00	0	14.00	BACS
5	CT Mee	Manswood seat	14.00	0	14.00	BACS
6	CT Mee	Bus shelters	97.50	0	97.50	BACS
7	Hillmeadow services	Burial ground	240.00	0	240.00	BACS
8	Evans Above	Tree work	192.00	32.00	192.00	BACS

9	CT Mee	R&BT seat	28.00	0	28.00	BACS
10	DAPTC	Member training	40.00	0	40.00	BACS
11	VisionICT	New accounts	40.00	8.00	48.00	BACS

ii) Over £100 payments since last meeting – to note:

Details	Description	Net (£)	V.A.T	Total (£)
Salaries	June	652.10	0	652.10
HMRC	PAYE quarter 1	489.00	0	489.00
Hillmeadow services	Burial ground	240.00	0	240.00

- all by cheques as lacking sufficient on-line authorisers.

iii) Income received since last meeting – to note:

Details	Description	Total (£)
HMRC	VAT reclaim 2023/24	934.79
Mrs S Burt	Tree planting donation	100.00

11. a) Planning Consultation – to provide comment where necessary:

Address	Proposal	Comment
P/LBC/2024/03064 Agricultural Building At Hemsworth Farm, Hemsworth - Access To Hemsworth Houser, Witchampton *	Change of use and conversion of agricultural barn to residential dwelling form associated access and parking area.	Support sustainable development of an under used barn into a one bedroom residential property. Requirements - night time blinds to be installed on the new roof lights.
P/HOU/2024/03474 3 Downlea Cottages Witchampton *	Proposed dormer window to rear elevation. Alterations to existing windows and door openings. Extend existing patio.	For discussion

- Decision via email, as per Standing Orders, as between council meetings

12. **Hinton Martell Fountain** – standing item for update and action.
13. **Matters of information.**
14. **Date of Next Meeting – Council Meeting - Tuesday 6 August 2024** at Hinton Martell village hall, 7.30pm.