

VALE OF ALLEN PARISH COUNCIL

MINUTES

**of the PARISH COUNCIL MEETING, held at 7.30 pm in Gussage All Saints
Village Hall on Wednesday 25th May 2016**

PRESENT

Cllr Mr D. Gill – Chairman

Cllr Mr J. Campbell – Vice Chairman

Cllr Mr S. Wathen, Cllr Mrs M. Cook, Cllr Ms D. White, Cllr Mrs P. Hill, Cllr Mr R. Hill

Also present was the Clerk Mrs Lisa Goodwin

16/16. APOLOGIES

Apologies were received from, Cllr Mrs S. Gilchrist, District Councillor Mr S. S. Tong and County Councillor Cllr Mr S. Butler.

16/17. DECLARATIONS OF ACCEPTANCE OF OFFICE OF COUNCILLORS

Declarations by all Councillors only required in Election year.

16/18. APPOINTMENT OF CHAIRMAN FOR 2016/17

RESOLVED unanimously to appoint Cllr David Gill as Chairman for 2016/17.

16/19. APPOINTMENT OF VICE-CHAIRMAN FOR 2016/17

RESOLVED unanimously to appoint Cllr Jamie Campbell as Vice Chairman for 2016/17

16/20. DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman and Vice-Chairman duly signed the Declaration of Acceptance of Office.

16/21. APPOINTMENT OF OFFICERS AND REPRESENTATIVES FOR 2016/17

See Appendix A.

16/22. APPOINTMENT OF COMMITTEES AND WORKING PARTIES FOR 2016/17

See Appendix A.

16/23. DISPENSATIONS TO PARTICIPATE IN A VOTE ON AN AGENDA ITEM

There were no requests for dispensations.

16/24. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

16/25. PUBLIC QUESTION TIME

There were no members of the public present.

16/26. MINUTES OF THE PARISH COUNCIL MEETING HELD ON – Tuesday 18th April 2016

The Minutes of the Parish Council Meeting held on Tuesday 18th April 2016 (pages (1122 - 1125) were approved, adopted and signed as a true and correct record.

16/27. MATTERS ARISING FROM THE MINUTES

- a. Henry Giles is unable to refurbish the Gaunts Common Notice board at this time. Cllr Steve Wathen will take another look at the board and the work required and find a local handyman to repair..

16/28. COUNTY COUNCILLOR'S REPORT

No report this month

16/29. DISTRICT COUNCILLOR'S REPORT

There was no report this month.

16/30. MATTERS ARISING FROM THE ANNUAL PARISH MEETINGS

- a. **Witchampton & Crichel:** held 27th April 2016, no matters arising requiring action by the Parish Council
- b. **Gussage All Saints:** held 24th May 2016. The parish Council will report the blocked drain in the village.
- c. **Hinton:** held 17th May 2016. The Parish Council will consider the request for a 20mph speed limit in Hinton Martell..

16/31. PARISH CLERK'S REPORT

- a. **Witchampton Cemetery:** The Parish Council needs to confirm the arrangements for burials in the Parish Council owned cemetery as opposed to the Churchyard. The Clerk will contact Mr Rose, the Church Treasurer to discuss.
- b. **DAPTC Training for Councillors:** members considered forthcoming training sessions and new "Star" Awards from DAPTC for Councillor Development. Cllr Marion Cook reported on the recent "Essentials for Councillors" sessions which were well attended and very useful. Cllr Cook will definitely attend the next DAPTC Annual Conference.
- c. **C2 Horton Road from Three Legged Cross to Thickthorn:** Knowlton Parish Council has asked if Vale of Allen PC would be interested in putting together a strategic plan to improve the C2 which will be further affected by the expansion of the Woolsbridge Industrial Estate. Members agreed they would be pleased to work with Knowlton PC on this.

16/32. PLANNING APPLICATIONS FOR CONSIDERATION

Application No:	Location	Proposal	Type
3/16/0200	The Cloisters, Manswood	Extension to existing dwelling and new garage.	HOU

Parish Council Comments on Planning Applications

- a. **Planning Application 3/16/0200/HOU, The Cloisters, Manswood.** Parish Council comment – NO OBJECTION.

16/33. EAST DORSET DISTRICT COUNCIL PLANNING DECISIONS

None received

16/34. ANNUAL INSURANCE RENEWAL

Members reviewed insurance renewal and approved increase of £4000 of street furniture cover to allow for refurbished fingerposts. This increase does not affect the premium.

16/35 FINANCIAL MATTERS**a The following items were approved for payment:**

	Details	Amount (£)	Cheque No:
1	K. Bradbury, Clerk's Salary April 2016	282.36	831
2	HMRC PAYE April 2016	68.00	832
3	Came & Company – Annual Insurance Renewal 2016	681.86	833
4	C.G. Mckay – Hinton Martell Fountain Maintenance 2016	160.00	834
5	DAPTC – Essentials for Councillors Training	65.00	835
	Total	1484.36	

- b **Members completed and approved the** Annual Governance Statement for the year ending 31st March 2016
- c **Fingerpost Project:** Members discussed the scale of the project to refurbish all 22 fingerposts throughout the Parish. It was agreed that the working group will meet on 6th June 2016 to discuss a way forward regarding costs, fundraising and grant applications. The Parish Council will consider including funding in the next budget for 2017/2018. Members will consider next month, following the working group's recommendations, on whether funding can be offered jointly to refurbish the Woodcutts and Gaunts Common posts with Holt PC.

16/36. CORRESPONDENCE

- a. **GDSF:** Pre-event liaison meeting to be held Thursday 16th June 2016, 10.30am in the Council Chamber at North Dorset District Council.
- b. **DCC Community Transport Guidance Toolkit** – final draft circulated to members by e-mail for consideration.
- c. **Combined Authority for Dorset:** Have your say consultation being run by Dorset County Council until 17th June 2016. Visit www.dorset-combined-authority.uk and use the short line form.
- d. **Neighbourhood Planning Workshops:** held 23rd May - information on this has been circulated to all members by e-mail.

16/37. MATTERS OF INFORMATION

- a. Krystyna has passed on her thanks for her flowers following her operation.
- b. Noted that a tree and hedgerow removed from property boundary at Long Crichel and surprised as this is nesting season.
- c. Witchampton – 2 hedges on Church bends need cutting back. Cllr Debbie White will check and if necessary will talk to property owners.
- d. Ward Budgets will once again be available from County/District Councillors.

- e. The next meeting of the Parish Council is scheduled for Tuesday 5th July, 7.30pm at Hinton Martell Village Hall but subject to change if required. (Tuesday 7th June cancelled).

Meeting closed at 9.40pm

Signed.....

Date.....

Chairman

VALE OF ALLEN PARISH COUNCIL**OFFICERS AND REPRESENTATIVES – 2016/2017****Appendix A**

No.	Item	Parish	Representative
1	Parish Council Noticeboards	Gaunts Common	Cllr Mr D. Gill
		Gussage	Cllr Mrs P. Hill
		Hinton	Cllr Mr S. Wathen
		Crichel	Cllr Mr J. Campbell
		Manswood	Cllr Ms D. White
		Witchampton	Cllr Mrs S. Gilchrist
2	Planning Representatives and Tree Wardens	Gaunts Common	Cllr Mr D. Gill
		Gussage	Cllr Mr R. Hill
		Hinton	Cllr Mr S. Wathen
		Crichel	Cllr Mr J. Campbell
		Moor Crichel & Manswood	Cllr Ms D. White
		Witchampton	Cllr Mrs M. Cook
3	Parish Burial Ground Committee	Witchampton	Cllr Mrs S. Gilchrist, The Current Vicar, Church Warden & Parish Clerk
4	Bank Signatories	Hinton	Cllr Mr D. Gill? tbc
		Gussage	Cllr Mr R. Hill
		Crichel	Cllr Mr J. Campbell
		Witchampton	Cllr Mrs S. Gilchrist
5	Internal Auditor	All	Mrs J. Knott
Vacancy Vacancy	Village Hall Representatives	Hinton Martell	Cllr Mr S. Wathen
		Gussage All Saints	Cllr Mr R. Hill
		Witchampton	No Rep – invite them to provide a report for the APM
7	Hinton Martell Fountain	Hinton Martell	Cllr Mr S. Wathen
8	Footpath Liaison Officers	Gaunts Common	Cllr Mr D. Gill
		Gussage All Saints	Cllr Mr R. Hill
		Hinton	Cllr Mr S. Wathen
		Crichel	Cllr Mr J. Campbell
		Witchampton	Cllr Ms D. White
9	Ancient Monuments Officer	Gussage All Saints	Mrs R. Goulden
10	Play Area Safety Representative	More Crichel & Manswood	Mr T. May
11	DAPTC Eastern Area Committee Representatives	All	Cllr Ms D. White & Cllr Mrs M. Cook

VALE OF ALLEN PARISH COUNCIL

OFFICERS AND REPRESENTATIVES – 2016/2017

Appendix A

FINANCE WORKING GROUP

Councillors

Hinton	Cllr Mr D. Gill
Witchampton	Cllr Ms D. White
Crichel	Cllr Mr J. Campbell
Gussage All Saints	Cllr Mr R. Hill

Non-voting Members

Parish Clerk
Other members of the Parish Council

FINGERPOST WORKING GROUP

Hinton	Cllr Mr S. Wathen
Witchampton	Cllr Mrs M. Cook
Gussage All Saints	Cllr Mrs P. Hill
Crichel	Cllr Mr J. Campbell
	Mr David Buxton