

**VALE OF ALLEN PARISH COUNCIL**

**MINUTES**

of the ANNUAL PARISH COUNCIL MEETING, held at 7.30pm in the Hinton Martell Village Hall on Wednesday 12<sup>th</sup> May 2015

**PRESENT**

**Cllr Mr D. Gill - Chairman**

**Cllr Mr J. Campbell – Vice-Chairman**

**Cllr Mr S. Wathen, Cllr Mrs S. Gilchrist, Cllr Ms D. White, Cllr Mr J. Campbell**

**Cllr Mrs P. Hill.**

**Parish Clerk: Mrs K. Bradbury**

**15/001. APOLOGIES**

Apologies for absence were received from: Cllr Mrs M. Cook and County Councillor Mr S. Butler.

**15/002..CO-OPTION NOTICES FOR NEW COUNCILLORS**

Co-option notices were issued advertising vacancies for co-option to the Parish Council for the Hinton, Crichel and Witchampton Wards.

**15/003. COUNCILLORS DECLARATIONS OF ACCEPTANCE OF OFFICE**

All the Councillors present read out and signed their Declarations of Acceptance of Office and signed them in the presence of the Parish Clerk.

**15/004.. APPOINTMENT OF CHAIRMAN FOR 2015/2016**

Councillor Mrs P. Hill proposed and Councillor Ms D. White seconded Councillor Mr D. Gill for the Office of Chairman of Vale of Allen Parish Council for the year 2015/2016.

Cllr Mr D. Gill proposed Cllr Mr J. Campbell for the Office of Chairman of the Vale of Allen Parish Council for the year 2015/2016. **Cllr Mr J Campbell declined the nomination.**

There were no other nominees and **Cllr Mr D. Gill** was unanimously declared as duly elected to the Office of Chairman for 2015/2016.

**15/005. DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN**

Cllr Mr D. Gill read out and signed his Declaration of Acceptance of Office of Chairman in the presence of the Parish Clerk.

**15/006. APPOINTMENT OF VICE-CHAIRMAN FOR 2015/2016**

Mrs S. Gilchrist proposed and Cllr Mrs P. Hill seconded Cllr Mr J. Campbell for the Office of Vice-Chairman of Vale of Allen Parish Council for the year 2015/2016.

As there were no other nominees Cllr Mr J. Campbell was unanimously declared as duly elected to the Office of Vice-Chairman for 2015/2016

**15/007. APPOINTMENT OF OFFICERS AND REPRESENTATIVES FOR 2015 / 2016**

Appointments and Representatives for the year 2015/2016 were agreed as set out in the report on page 1070 of the Minutes. As Cllr Mrs M. Cook was absent the Clerk was requested to check whether she would be willing to act as Planning and also as joint DAPTC Representatives on behalf of the Parish Council. The Parish Clerk was also requested to check that Mrs R. Goulden would be willing to continue as the Parish Council representative for Ancient Monuments, and that Mr T May would continue to act as the Representative for the Manswood Play Area.

**15/008. APPOINTMENT OF COMMITTEES AND / OR WORKING PARTIES FOR 2015 / 2016**

Appointment of Committees and Working Parties for the year 2014/2015 were agreed as set out in the report on page 1071 of the Minutes.

**15/009. DISPENSATIONS TO PARTICIPATE IN A MEETING**

Dispensation forms were distributed to all Councillors.

**15/010. DECLARATIONS OF INTEREST**

There were no declarations of interest to report.

**15/011. PUBLIC QUESTION TIME**

**15/012. MINUTES of the Parish Council Meeting held on Tuesday 14th April 2015**

The Minutes of the Parish Council Meeting held on Tuesday 14th April 2015 (pages (1059 - 1064) were approved and signed as a true record.

**15/013. MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes

**15/014. COUNTY COUNCILLOR'S REPORT**

There was no County Councillor's report.

**15/015. DISTRICT COUNCILLOR'S REPORTS**

There was no District Councillor's Report.

**15/016 PARISH CLERK'S REPORT**

- a. **Flood Warning Signs:** Dorset County Council is assessing the need for provision of flood warning signs. Witchampton, Crichel and Gussage All Saints were asked to assess their needs and to pass them on to the County Council.
- b. **Drovers Inn:** It was reported that the consideration of the planning application for change of use has been postponed to the Planning Committee meeting in June to allow time for the Save the Drovers Group business plan to be considered. A meeting of the Save the Drovers Group has been arranged to publish a prospectus for the issue of shares to purchase the pub.
- c. **Bus Shelters & Manswood Seat:** The Clerk's decision to order the cleaning and painting of the bus shelters and the Manswood seat with preservative was approved.

- d. Hinton Martell Notice board:** The quotes for the new Hinton Martell Notice board were considered. It was suggested that more quotes using Accoya wood should be obtained. **Refer to the next meetingh.**
- e. Parish Council Website:** A small working group consisting of Cllr Ms D. White, Cllr Mr J. Campbell, Cllr Mrs P. Hill and the Parish Clerk was approved to consider the alternatives available for setting up a Parish Council website.
- f. County & District Council Ward Budget Allocations:** To prioritise the list of suggested projects:
- i. Re-surfacing Gussage All Saints Village Hall Car Park
  - ii. Defibrillator for the Witchampton Telephone kiosk
  - iii. Rest & be Thankful Seat Replacement.

The Clerk was requested to contact the County and District Councillors regarding applications for grants.

- g. Witchampton Road Closure:** Notification of the closure of the side road between Sheepphouse Drove and crossing Dark Lane between 15<sup>th</sup> July 2015 and 23<sup>rd</sup> July 2015 for the purpose of carrying out surface dressing.. The road will be closed between 08.00 and 17.00 hours.
- h. Gussage All Saints:** Notice of closure of the road between Wimborne St Giles and Amen Corner, Gussage All Saints, around in a loop via Bowerswain to the C2 road and so back to Gussage All Saints. The road between the Horton Inn and Thickthorn Cross will be open to traffic and policed by stewards. These roads will be closed on Saturday 16<sup>th</sup> May2015 between the hours of 07.00 and 12.00noon.
- i. DAPTC Training for Councillors:**

Date	Time	Course	Cost	Venue
Tuesday 16 <sup>th</sup> June	2.00pm – 4.30pm	New Councillors & Code of Conduct	£30	Tarrant Keynston Village Hall
Thursday 25 <sup>th</sup> June	6.30pm – 9.00pm	Mew Councillors & Code of Conduct	£30	Horton & Chalbury Village Hall
Tuesday 14 <sup>th</sup> July	7.00pm – 9.00pm	Chairmanship	£30	Tarrant Keynston Village Hall

#### **15/017. PLANNING APPLICATIONS FOR CONSIDERATION**

Application No:	Location	Proposal	Type
3/15/03	Cowleaze, Hinton Martell	Erect Dwelling	FUL
3/15/0315	Buckholme. Gussage All Saints	Fill in existing driveway and move entrance to property to centre of frontage to highway	HOU

#### **Parish Council Comments on Planning Applications**

- a. **Planning Application 3/15/0312, Cowleaze, Hinton Martell.** Parish Council comment – NO OBJECTION. Does not require reporting to the Planning Committee.
- b. **Planning Application 3/15/0315, Buckholme, Gussage All Saints.** Parish Council comment – NO OBJECTION. Does not require reporting to the Planning Committee.

**15/018. EAST DORSET DISTRICT COUNCIL PLANNING DECISIONS**

<b>Application No:</b>	<b>Location</b>	<b>Proposal</b>	<b>Decision</b>
3/15/0190/HOU	Biddlecombe, Hinton Martell	Erect conservatory to north elevation	<b>Permit</b>
3/15/0178/HOU	West Wood, Gaunts Common	Two storey extension to north elevation as amended by plans dated 24 <sup>th</sup> April	<b>Permit</b>

**15/019. OTHER PLANNING MATTERS**

- a. **Application for Tree Works, The Old House, Gussage All Saints:** Reduce the height of the Yew and other surrounding trees to the right of the property to allow clearance for telephone and Electricity cables. The Parish Council had no objection.
- b. **Application for Tree Works, Stocks Barn, Lower Street, Witchampton:** To fell Eucalyptus standing on the boundary between Stocks Barn and Abbey farmhouse: The Parish Council had no objection.
- c. **Application for Tree Works, Mount Pleasant, Witchampton:** To remove Norway Spruce along the boundary of the plantation to allow more space for adjacent Beech trees and allow more light into the Mount Peasant Garden. The Parish Council had no objection.

**15/020.. FINANCIAL MATTERS**a) **Authorisation of Payments and signing of cheques:-**

The cheques having been approved were signed by Cllr Mrs S. Gilchrist and Cllr Mr J. Campbell.

	<b>Details</b>	<b>Amount (£)</b>	<b>Cheque No:</b>
1	K. Bradbury Clerk's Salary April 2015	271.79	751
2	Inland Revenue PAYE April 2015	56.90	752
3	Broker Network Ltd (Came & Co Insurance Premium)	653.53	753
4	C.T. Mee Burial Ground & R&BT Seat April 2015	50.00	754
	<b>Total</b>	1032.22	

**15/021. CORRESPONDENCE**

- a. **Community Infrastructure Levy:** The levy will largely replace the S106 Legal Agreement Process.
- b. **East Dorset Planning Department Counter Opening Hours:** proposed changes to the opening hours and changes to the updated planning website.
- c. **Clerks and Councils Direct:** May 2015 issue



**VALE OF ALLEN PARISH COUNCIL****OFFICERS AND REPRESENTATIVES – 2015 / 2016**

<b>No.</b>	<b>Item</b>	<b>Parish</b>	<b>Representative</b>
<b>1</b>	Parish Council Noticeboards	Gaunts Common	Cllr Mr D. Gill
		Gussage All Saints	Cllr Mrs P. Hill
		Hinton Martell	Cllr Mr S. Wathen
		Long Crichel	Cllr Mr J. Campbell
		More Crichel & Manswood	Cllr Ms D. White
		Witchampton	Cllr Mrs S. Gilchrist
<b>2</b>	Planning Representatives and Tree Wardens	Gaunts Common	Cllr Mr D. Gill
		Gussage All Saints	Cllr Mr R. Hill
		Hinton Martell	Cllr Mr S. Wathen
		Long Crichel	Cllr Mr J. Campbell
		More Crichel & Manswood	Cllr Ms D. White
		Witchampton	Cllr Mrs M. Cook
<b>3</b>	Parish Burial Ground Committee	Witchampton	Cllr Mrs S. Gilchrist, The Current Vicar (Rev Susie Allen), Church Warden & Parish Clerk
<b>4</b>	Bank Signatories	Gaunts Common & Hinton Martell	Cllr Mr D. Gill
		Gussage All Saints	Cllr Mr R. Hill
		Long Crichel	Cllr Mr J. Campbell
		More Crichel & Manswood	Cllr Mrs D. White
		Witchampton	Cllr Mrs S. Gilchrist
<b>5</b>	Internal Auditor	All	Mrs J. Knott
<b>6</b>	Village Hall Representatives	Hinton Martell	Cllr Mr S. Wathen
		Gussage All Saints	Cllr Mr R. Hill
<b>7</b>	Hinton Martell Fountain	Hinton Martell	Cllr Mr S. Wathen
<b>8</b>	Footpath Liaison Officers	Gaunts Common	Cllr Mr D. Gill
		Gussage All Saints	Cllr Mr R. Hill
		Hinton Martell	Cllr Mr S. Wathen
		Long Crichel	Cllr Mr J. Campbell
		Witchampton	Cllr Ms D. White
<b>9</b>	Ancient Monuments Officer	Gussage All Saints	Cllr Mrs R. Goulden
<b>10</b>	Play Area Safety Representative	More Crichel & Manswood	Cllr Mr T. May
<b>11</b>	DAPTC Eastern Area Committee Representatives	All	Cllr Ms D. White & Cllr Mrs M. Cook

**VALE OF ALLEN PARISH COUNCIL**

**OFFICERS AND REPRESENTATIVES – 2014 / 2015**

**FINANCE WORKING GROUP 2015/2016**

**Councillors**

Hinton	Cllr Mr D. Gill
Witchampton	Cllr Ms D. White
Crichel	Cllr Mr J. Campbell
Gussage All Saints	Cllr Mr R. Hill

**Non-voting Members**

Parish Clerk  
Other members of the Parish Council