**V**of**A**

**Parish Council**

 1 January 2024

Dear Councillor

You are summoned to attend the **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 9 January 2024**

**Time: 7.30pm**

**Venue: Gussage St Michael Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 5 December 2023 (pages 48 – 51).
7. **Dorset Councillor(s) Report**
	1. **Highways** – update and action.
	2. **C2 Options** – update.
	3. **30mph policy in all Dorset Council rural villages.**
8. **Fly Tipping -** standing item for update and action.
9. **Financial matters**
10. **Bank Reconciliation** – members to note the bank statement 1 December 2023 reconciles with the cashbook.
11. **Budget 2024/25** – members to approve the budget and authorise the Clerk to make a precept request to Dorset Council.
12. **Burial Ground Fees 2024** – members to approve the 2024 fees based on the Church of England’s revised fees.
13. **i) Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total (£)** | **Pay by:** |
| 1 | Salaries | Jan | 651.90 | 0 | 651.90 | BACS |
| 2 | Expenses | Quarter 3 |  |  |  | BACS |
| 3 | HMRC | PAYE quarter 3 | 535.80 | 0 | 535.80 | BACS |
| 4 | Path Life Fencing\* | Bus shelter repairs | 2830.83 | 566.17 | 3397.00 | BACS |
| 5  | GSMCHA | Hall hire | 12.00 | 0 | 12.00 | BACS |
| 6 | CT Mee | R&BT seat | 14.00 | 0 | 14.00 | BACS |
| 7 | CT Mee | Fingerposts clean | 20.00 | 0 | 20.00 | BACS |
| 8 | CT Mee | Bus shelters | 50.00 | 0 | 50.00 | BACS |
| 9 | Coppid | Manswood Play Area | 1.00 | 0 | 1.00 | BACS |

* paid after seeking Chairman’s approval

 **ii)** Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| Salaries | Dec including back dated pay award | 901.70 |

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/VOL/2023/06734 Welcombe ThatchWitchampton \* | Alterations and extensions including demolition of link detached two storey side extension with garage at the front of the property and erection of a two-story side extension set further back, with new parking area to the front - P/LBC/2021/05695 Variation of Condition 7 - Amended proposed for the replacement of part of the external wall. | SupportIssues arisen due to problems being found when the original work was started.  The Council’s Senior Conservation and Design Officer has approved the new plans. |
| P/FUL/2023/06876LichensHinton Martell \* | Subdivision of existing dwelling to create 3 no. total dwellings | CommentThe conversion retains the same footprint to the site, but does this become over-development?Concern about the limited car parking, and entry/exit onto the narrow access road. Need to avoid surplus vehicle parking on the narrow lane. |
| P/HOU/2023/07230Holly Grove CottageLong Crichel  | Remove window and form new flat roofed bay window (Works completed 7/8/23)  | For discussion |

* Decision via email, as per Standing Orders, as between council meetings

1. **Neighbourhood Plan** – members to agree next steps.
2. **Armed Forces Covenant -**  members to consider signing up to the covenant.
3. **Matters of information.**
4. **Date of Next Meeting –** Tuesday 6 February 2024 at Gussage All Saints village hall.

**Ian Hanstead**

Ian Hanstead

Parish Clerk

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