**V**of**A**

**Parish Council**

28 January 2024

Dear Councillor

You are summoned to attend the **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 6 February 2024**

**Time: 7.45pm**

**Venue: Gussage All Saints Village Hall**

to transact the following business:

**7.30pm Completion of Nomination forms for the May elections.**

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 9 January 2024 (pages 1 - 3).
7. **Dorset Councillor(s) Report**
   1. **Highways** – update and action.
   2. **C2 Options** – update.
   3. **30mph policy in all Dorset Council rural villages.**
8. **Fly Tipping -** standing item for update and action.
9. **Financial matters**
10. **Bank Reconciliation** – members to note the bank statement 1 January 2024 reconciles with the cashbook. Cllr Mitchell has checked the last 5 months accounts.
11. **Budget 2024/25** – members to note that the precept was submitted (10 January) to Dorset Council before the deadline. Dorset Council has acknowledged receipt and amount (12 January).
12. **Quarter 3 Finances** – members to note the financial position as at 31 December. There are no issues to report.
13. **i) Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total (£)** | **Pay by:** |
| 1 | Salaries | Feb | 652.10 | 0 | 652.10 | BACS |
| 2 | Expenses | Quarter 3 | 210.60 | 0 | 210.60 | BACS |
| 3 | Dorset CAB | Grant | 200.00 | 0 | 200.00 | BACS |

* paid after seeking Chairman’s approval

**ii)** Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| Salaries | Jan | 651.90 |
| HMRC | PAYE quarter 3 | 535.80 |
| Path Life Fencing\* | Bus shelter repairs | 3397.00 |

* paid in advance following authorisation from chairman.

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/LBC/2022/07229  Lower Farm Cottages  Long Crichel | Removal and replacement of existing roof coverings. | For decision |
| P/HOU/2024/00152  Dean Farm  Witchampton | To erect 40 no. solar panels as the enclosed drawings indicate. | For decision |

* Decision via email, as per Standing Orders, as between council meetings

1. **Neighbourhood Plan** – members to agree next steps.
2. **Matters of information.**
3. **Date of Next Meeting –** Tuesday 12 March 2024 at Witchampton village hall.

**Ian Hanstead**

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Parish Clerk

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