**V**of**A**

**Parish Council**

30 October 2023

Dear Councillor

You are summoned to attend the **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 7 November 2023**

**Time: 7.30pm**

**Venue: Witchampton Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 3 October 2023 (pages 39 – 40).
7. **Dorset Councillor(s) Report**
   1. **Highways** – update and action.
   2. **C2 Options** – update.
   3. **30mph policy in all Dorset Council rural villages.**
8. **Fly Tipping -** standing item for update and action.
9. **Financial matters**
10. **Bank Reconciliation** – members to note the bank statement 1 October 2023 reconciles with the cashbook. Cllr Mitchell undertook a review April to end of August and has no issues to report.
11. **Finances Quarter 2** – member to note the half year position.
12. **Finance Working Group** – members approve the draft budget for 2024/25 and agreed to display on the website.
13. **i) Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total (£)** | **Pay by:** |
| 1 | Salaries | Nov | 620.90 | 0 | 620.90 | BACS |
| 2 | Expenses | Qtr 2 | 161.22 | 0.72 | 161.94 | BACS |
| 3 | Communicorp | Magazine subscription | 88.00 | 0 | 88.00 | BACS |
| 4 | Chandler IT Services | New computer | 693.00 | 0 | 693.00 | BACS |
| 5 | GAS village hall | Hall hire ad-hoc | 21.00 | 0 | 21.00 | BACS |
| 6 | GAS village hall | Hall hire 2023 | 42.00 | 0 | 42.00 | BACS |
| 7 | Normtec | Fingerpost deposit | 1500.00 | 0 | 1500.00 | BACS |
| 8 | DAPTC | Clerks conference | 45.00 | 0 | 45.00 | BACS |
| 9 | GSMCHA | Hall hire | 20.00 | 0 | 20.00 | BACS |
| 10 | Rev S Allen | Fountain electric | 42.82 | 0 | 42.82 | BACS |
| 11 | CT Mee | Club bus shelter | 76.70 | 0 | 76.70 | BACS |
| 12 | CT Mee | Bus shelters | 75.00 | 0 | 75.00 | BACS |
| 13 | CT Mee | R&BT seat grass | 14.00 | 0 | 14.00 | BACS |
| 14 | Hillmeadow Services | Burial ground | 120.00 | 0 | 120.00 | BACS |
| 15 | Normtec | GAS Fingerpost repair | 328.25 | 0 | 328.25 | BACS |

**ii)** Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| Salaries | Oct | 620.90 |
| HMRC | PAYE | 465.60 |
| Hillmeadow Services | Burial ground (Aug) | 240.00 |

**iii)** Debit Card use – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| Workplace Depot | Traffic mirror (Witchampton) | 93.88 |

**iv)** Income received – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| Dorset Council | Second half precept | 10,498.00 |
| Memorial Perfection | Memorial F5 | 214.00 |

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/HOU/2023/04442 Larks Rise, Cashmoor \* | Convert existing garage/workshop, erect 1st floor extension with dormer windows to create a self-contained annex. | Object  Lack of information and different messages.  Too larger and appears to be a semi-detached building. |
| P/HOU/2023/05217 Beeches Lawrence Lane Witchampton \* | Alterations and extensions to detached dwelling and annexe | Support  The elevation descriptions on the "existing" do not match the "proposed".  There is a large lantern shown on the on the garden room. This could affect the Dark skies so it should probably be removed.  There is a significant increase in glazing. Should blinds/curtains be stipulated? |
| P/HOU/2023/05444  Briarlea Hinton Martell \* | Erect a front and side extension with loft conversion with a rear Juliet balcony. | Support  These seem logical works to make the property more suitable for a family.  We support this application subject to the roof light having a blind and that the neighbours are not impacted as the properties look quite close together in the plans |
| P/LBC/2023/05759  Crichel House Longmans Road Moor Crichel | Insertion of steel members to support cracked primary beams to ceiling over Library. | For decision |
| P/FUL/2023/05832  Higher Farm  Long Crichel | Alteration to access track - south west of road between Parsonage Hill and the A354 | For decision |
| P/HOU/2023/03129  The Old Vicarage Witchampton | Erect extensions and carry out external alterations. | For decision |
| P/HOU/2023/06112  Sunny Patch Witchampton | Extensions to existing garage to create link to main house with porch extension and convert garage to sitting room and store room with new chimney. | For decision |
| P/RES/2023/06080  Barns to the north west of Millum House Hinton Martell | Demolish existing barns and erect new dwelling (reserved matters application to determine landscaping following the grant of Outline planning permission number 3/20/0663/OUT). | For Decision |

* Decision via email, as per Standing Orders, as between council meetings

1. **Pre-determination Guide** - Members to review current document and agree document.
2. **Polling Station Review** – members to comment on the document.
3. **2024 Elections –** members to discuss paper circulated
4. **2024 Meeting Calendar –** member to note meeting for next year.
5. **Armed Forces Covenant –** member to consider whether to sign a covenant supporting the Armed Forces.
6. **Matters of information.**
7. **Date of Next Meeting –** Tuesday 5 December at Hinton Martell village hall.

**Ian Hanstead**

Ian Hanstead

Parish Clerk

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