**V**of**A**

**Parish Council**

28 November 2023

Dear Councillor

You are summoned to attend the **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 5 December 2023**

**Time: 7.30pm**

**Venue: Hinton Martell Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meetings held on Tuesday 31 October 2023 (pages 41 – 42) and Tuesday 7 November 2023 (pages 43 – 47).
7. **Dorset Councillor(s) Report**
   1. **Member Reports**
   2. **Highways** – update and action.
8. **Fly Tipping -** standing item for update and action.
9. **Financial matters**
10. **Bank Reconciliation** – members to note the bank statement 1 November 2023 reconciles with the cashbook.
11. **Banking Arrangements** – with the on-going delays with TSB, Santander has been approached for details of their banking arrangements. Members to discuss, consider the options, and determine a way forward.
12. **i) Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total (£)** | **Pay by:** |
| 1 | Salaries | Dec including back dated pay award | 901.70 | 0 | 901.70 | BACS |
| 2 | CT Mee | R&BT seat | 14.00 | 0 | 14.00 | BACS |

**ii)** Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| Salaries | Nov | 620.90 |
| Expenses | Qtr. 2 | 161.94 |
| Chandler IT Services | New computer | 693.00 |
| Normtec | Fingerpost deposit | 1500.00 |
| Hillmeadow Services | Burial ground | 120.00 |
| Normtec | GAS Fingerpost repair | 328.25 |

**iii)** Income received – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| O’Hara FD | Interment ashes | 169.00 |
| D Dwight Stonemason | Memorial stone | 214.00 |

**iv)** Debit Card use – to note:

|  |  |
| --- | --- |
| **Details** | **Total (£)** |
| Car Parking for TSB Boscombe | 3.50 |

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/PABA2/2023/06546  Underwood Farm Underwood Farm To Woodcutts Lane also known as Gaunts Access, Hinton Martell | Erect agricultural barn to be used for storage of farm equipment | For decision |
| P/FUL/2023/06476  Sweet Apple Farm Gussage All Saints | Change of use and conversion of existing cart shed to a residential annexe. | For decision |

* Decision via email, as per Standing Orders, as between council meetings

1. **Neighbourhood Plan –** discussion on proposed resident consultation and agree next actions.
2. **Armed Forces Covenant –** members to decide on whether or not to sign the covenant.
3. **Matters of information.**
4. **Date of Next Meeting –** Tuesday 9 January 2024 at Gussage St Michael village hall.

**Ian Hanstead**

Ian Hanstead

Parish Clerk

The Willows, Gussage St Michael, Wimborne, BH21 5HX 07496 257762 [clerk@valeofallen-pc.gov.uk](mailto:clerk@valeofallen-pc.gov.uk)