**V**of**A**

**Parish Council**

31 August 2023

Dear Councillor

You are summoned to attend the **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 5 September 2023**

**Time: 7:00 pm for pre-meeting presentation, 7.30pm meeting start**

**Venue: Gussage St Michael Village Hall**

to transact the following business:

|  |
| --- |
| **7pm – Neighbourhood Planning – Lee Searles consultant** |

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 8 August 2023 (pages 31 – 34).
7. **Dorset Councillor(s) Report**
   1. **Highways** – update and action.
   2. **C2 Options** – update.
   3. **30mph policy in all Dorset Council rural villages.**
8. **Fly Tipping -** standing item for update and action.
9. **Financial matters**
10. **Bank Reconciliation** – members to note the bank statement 1 August 2023 reconciles with the cashbook.
11. **Quarter 1 Finances** – member to note financial position.
12. **i) Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total (£)** | **Pay by:** |
| 1 | Salaries | Sept | 620.90 | 0 | 620.90 | BACS |
| 2 | Vision ICT | Email hosting | 216.00 | 43.20 | 259.20 | BACS |
| 3 | CT Mee | R&BT seat | 14.00 | 0 | 14.00 | BACS |
| 4 | CT Mee | Bus shelters | 75.00 | 0 | 75.00 | BACS |
| 5 | Hillmeadow Services | Burial ground (Aug) | 240.00 | 0 | 240.00 | BACS |
| 6 | CT Mee | Club bus shelter treatment | 50.00 | 0 | 50.00 | BACS |
| 7 | MJ Hodgson | Gaunts noticeboard | 988.89 | 0 | 988.89 | BACS |

**ii)** Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| Salaries | Aug | 620.90 |
| Steve Vaughan Contractors | Millennium Avenue | 600.00 |
| Hillmeadow Services | Burial ground (July) | 240.00 |
| CT Mee | Bus shelter treatment | 135.00 |

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/HOU/2023/04138 1 Manor Farm Cottages Gussage St Michael \* | Replacing an existing porch to front of dwelling. | Support  \* Will enhance the look of the property |
| P/HOU/2023/04237 –  Sweet Apple Farm  Gussage All Saints \* | Alterations to the approved scheme reference Planning Approval no. P/HOU/2023/02080 - new dormer to the lift shaft, repair and re-build existing chimneys and to re-slate the existing roofs, alterations to the existing barn/garage and demolition of the lean-to to the small barn. | Support  \* Considerate of the need to conserve the property in keeping with its age.  \* The owners are really trying to put the house back to what it was, taking into account modern day living |
| P/HOU/2023/04693  14 Five Ash Cottages Witchampton | Demolish single storey side building, erect two storey side extension. | For Decision |
| P/FUL/2023/04285 and P/LBC/2023/04286  Manor Farm House  Harley Lane Gussage All Saints | Demolition of existing barn and section of cobb wall. The erection of a replacement studio / storage space to replicate the existing barn and the reconstruction of a section of cobb wall (part retention of works). | For Decision |
| P/FUL/2023/02215  Hinton Mill Farm  Hinton Parva Witchampton | Change of Use and Conversion of Four Existing Agricultural Buildings to Class C3 Residential Use Comprising 9 Dwellinghouses, Demolition of Redundant Outbuildings, Provision of Parking and Landscaping and Drainage Infrastructure. | For Decision |

* Decision via email, as per Standing Orders, as between council meetings

1. **Dorset Council’s Housing Strategy Consultation –** members to discuss and agree a response to the questionnaire.
2. **Neighbourhood Plan** - Members to consider:
3. Whether to go forward with a Neighbourhood Plan
4. Whether it would be for all the council or by smaller divisions of Wards (and which Wards would proceed)
5. Which consultant they favoured to approach if going ahead

Note - If time for discussion is short, it will be continued at the 3 October meeting.

1. **Matters of information.**
2. **Date of Next Meeting –** Tuesday 3 October at Gussage All Saints village hall.

**Ian Hanstead**

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Parish Clerk

The Willows, Gussage St Michael, Wimborne, BH21 5HX 07496 257762 [clerk@valeofallen-pc.gov.uk](mailto:clerk@valeofallen-pc.gov.uk)