**V**of**A**

**Parish Council**

26 June 2023

Dear Councillor

You are summoned to attend the **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 4 July 2023**

**Time: 7:30 pm**

**Venue: Witchampton Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 6 June 2023 (pages 23 - 26).
7. **Neighbourhood Plan** - Members to consider further and determine next steps.
8. **Dorset Councillor(s) Report**
   1. **Highways** – update and action.
   2. **C2 Options** – update.
   3. **30mph policy in all Dorset Council rural villages.**
9. **Fly Tipping -** standing item for update and action.
10. **Financial matters**
11. **Bank Reconciliation** – members to note the bank statement 1 June 2023 reconciles with the cashbook.
12. **Insurance** – Cyber Security insurance to be discussed and action approved.
13. **Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total (£)** | **Pay by:** |
| 1 | Salaries | July | 620.90 | 0 | 620.90 | BACS |
| 2 | Expenses | Qtr 1 | 152.40 | 0 | 152.40 | BACS |
| 3 | CT Mee | R&BT seat (June) | 14.00 | 0 | 14.00 | BACS |
| 4 | Cheap Printing Dorset | ID cards | 55.50 | 11.10 | 66.60 | BACS |
| 5 | Hillmeadow Services | Burial ground (June) | 240.00 | 0 | 240.00 | BACS |

Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total (£)** |
| Salaries | June | 620.90 |
| Hillmeadow Services | Burial ground (Apr) | 240.00 |
| Gallagher | Insurance premium | 1137.94 |
| Gussage Accounting Services | Internal Audit | 250.00 |
| Envisage | Annual payroll services | 86.25 |
| HMRC | PAYE qtr 1 | 465.60 |
| PCC Gussage All Saints | Clock Maintenance | 200.00 |
| Hillmeadow Services | Burial Ground (May) | 240.00 |
| Mark Gracey GDPR | Website hosting + works (Apr 2022- Apr 2024) | 768.00 |

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/PAEL/2023/03210 Land at All Hallows Farm off Coach Road, Wimborne St Giles \* | Lattice tower and equipment cabinets to be installed | Support  The site is well screened and if it improves local mobile phone signal then it is a benefit. |
| P/HOU/2023/03252 - 4 Uppington Close Hinton Martell | Single storey rear extension | For decision |
| P/FUL/2023/03317 - Pound Farm, Hinton Martell | Demolish existing outbuilding and erect self- contained dwelling | For decision |

* Decision via email, as per Standing Orders, as between council meetings

1. **Burial Application** – SG lived outside Witchampton more than 40 years. However, the family is well known in Witchampton and several burial plots in the burial ground are taken by family members. Members are requested to decide as to whether an interment of ashes is agreed.
2. **Work Plan –** members to review and update the Work Plan.
3. **Policy Reviews –** members to review and update as necessary:
   1. **Standing Orders**
   2. **Financial Regulations.**
4. **Matters of information.**
5. **Date of Next Meeting –** Tuesday 8 August.

**Ian Hanstead**

Ian Hanstead

Parish Clerk

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