**V**of**A**

**Parish Council**

 27 February 2023

Dear Councillor

You are summoned to attend a **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 7 March 2023**

**Time: 7:30pm**

**Venue: Witchampton Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 7 February 2023 (pages 5 - 8).
7. **Member Recruitment Panel** – the Panel met a prospective candidate for the Crichel Ward on 8 February. The Panel chairman will give feedback. Members are to consider the candidate and, if appropriate, appoint them as a co-optee.
8. **Neighbourhood Plan** - Members to consider further and determine next steps.
9. **Dorset Councillor(s) Report**
	1. **Report**
	2. **Highways** – update and action.
10. **Fly Tipping -** standing item for update and action.
11. **Financial matters**
12. **Bank Reconciliation** – members to note the bank statement 1 February 2023 reconciles with the cashbook.
13. **Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total** | **Pay by:** |
| 1 | Salaries | Mar | 604.23 | 0 | 604.23 | BACS |
| 2 | Dorset Council | GAS village sign (no 2) | 300.59 | 0 | 300.59 | BACS |
| 3 | HMRC | PAYE Qtr 4 | 453.40 | 0 | 453.40 | BACS |
| 4 | GSMHA | Hall hire | 10.00 | 0 | 10.00 | BACS |
| 5 |  |  |  |  |  | BACS |

Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total** |
| Salaries | Feb | 604.43 |
| Citizens Advice | Grant | 400.00 |
| Normtec | Crichel fingerpost White Lodge junction | 461.54 |
| Dorset Council | GAS village sign | 440.97 |

**d) Income Received** – members to note

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total** |
| Darren MacDonald FD | Burial G8 | 421.00 |

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** |  | **Proposal** |
| P/TRC/2023/00530 - College Farm, Harley Lane, Gussage All Saints \*1 | T1 Lawson Cypress: Fell.T2 Sycamore: Fell.T3 Lawson Cypress: Fell.T4 Lawson Cypress: Fell.G1 Ash x 3: Fell. | CommentThere are 7 trees being felled.  4 are damaged, 1 could cause damage to a farm building and 2 have nothing wrong according to the list.  It seems to be a shame that these 2 (Lawson Cypress and Sycamore) are being felled for nothing.  |
| P/HOU/2023/00532 - Flowers Cottage,Witchampton \*5 | Construct outdoor swimming pool.  | Support\* no mention of a top or a cover - impact for wildlife\* no mention of any ‘building’ to house the filter, heater etc. - may be an impact on neighbours if a shed type building is installed, noise from pump etc?\* No bio-diversity checklist - we thought this is standard. |
| P/HOU/2022/07988 - Farriers CottageHolt Wood \* 3 | Addition of porch and single storey extension. | Comment\* Bit confused as planning report says its not technically in a Gren Belt, but then says that appropriateness to Green Belt needs to be considered! \* relatively new home, so why a side extension needed (porch development okay)\* the biodiversity checklist is incorrect. There should be a ‘yes’ ticked against ‘Buildings’, specifically ‘Current enclosed loft / roof space’. Any alteration to the existing roof (which both parts of the proposal do) should have a preliminary roost appraisal carried out before an application has been validated. |
| P/HOU/2023/00632 & P/LBC/2023/00633 - Manor Farm, Manor Road,Gussage St Michael | Demolish existing conservatory. Erect glasshouse. Replacement and repairs to roof, install roof light above kitchen. | For Decision |
| P/HOU/2023/00377 - 1 Bowerswaine Cottages, Bowerswain Hollow, Bowerswaine | Erect two storey side extension, porch, and internal alterations.  | For Decision |
| P/FUL/2023/00675Brightfield House Holt  | Retain boundary fence and gate | For Decision |
| P/FUL/2023/00676 – Holtwood House, Holt | Retain the change of use of land to form extended residential garden | For Decision |
| P/FUL/2023/00674 - Holtwood House, Holt | Retain field shelter | For Decision |
| P/FUL/2023/00673 - Holtwood House, Holt | Retain greenhouse  | For Decision |
| P/HOU/2023/00831 – 2 Blenheim CottagesGussage All Saints | Erect garden room  | For Decision |

* Decision via email, as per Standing Orders, as between council meetings

1. **Ward Annual Meetings** – Members are reminded that they are legally required to have an annual meeting, in May, for their Ward. Agendas are required to be published at least a week in advance of the meeting, and a copy to the Clerk to add to the website. Halls need to be booked now.
2. **Matters of information.**

**Ian Hanstead**

Ian Hanstead

Parish Clerk

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