**V**of**A**

**Parish Council**

 27 March 2023

Dear Councillor

You are summoned to attend a **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 4 April 2023**

**Time: 7:30pm**

**Venue: Gussage St Michael Village Hall Note change of venue.**

to transact the following business:

**Pre-meeting – photographs to be taken for ID cards.**

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 7 March 2023 (pages 9 - 13).
7. **Neighbourhood Plan** - Members to consider further and determine next steps.
8. **Dorset Councillor(s) Report**
	1. **Highways** – update and action.
9. **20 mph in Villages** – members to discuss and approve a way forward.
10. **Fly Tipping -** standing item for update and action.
11. **Financial matters**
12. **Bank Reconciliation** – members to note the bank statement 1 March 2023 reconciles with the cashbook.
13. **Contractor Insurance** – CT Mee has provided his latest copy of insurances for parish council work.
14. **Asset Register** – members to approve the register as at year end 31 March 2023.
15. **Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total** | **Pay by:** |
| 1 | Salaries | April | 620.90 | 0 | 620.90 | BACS |
| 2 | Expenses | Qtr 4 | 186.75 | 0 | 186.75 | BACS |
| 3 | Expenses | Member allowances | 474.98 | 0 | 474.98 | BACS |
| 4 | CT Mee | Bus shelters | 75.00 | 0 | 75.00 | BACS |
| 5  | Bournemouth Water | Hinton fountain | 114.19 | 0 | 114.19 | BACS |
| 6 | GSMCHA | Hall hire Apr | 10.00 | 0 | 10.00 | BACS |
| 7 | VisionICT | Email hosted | 216.00 | 43.20 | 259.20 | BACS |
| 8 | Cheap Printing | Sign | 32.00 | 6.40 | 38.40 | BACS |
| 9 | CT Mee | Witchampton bus shelter | 40.00 | 0 | 40.00 |  |
| 10 | CT Mee | R&BT seat grass | 14.00 | 0 | 14.00 | BACS |
| 11 | CT Mee | Manswood seat and grass | 49.00 | 0 | 49.00 | BACS |
| 12 | CT Mee | Manswood play area sign | 12.00 | 0 | 12.00 | BACS |
| 13 | CT Mee | Fingerpost washing | 270.00 | 0 | 270.00 | BACS |

Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total** |
| Salaries | Mar | 604.03 |
| HMRC | PAYE Qtr 4 | 453.40 |

**d) Income Received** – members to note

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total** |
| Williams Monuments | Memorial | 214.00 |

1. **Debit Card Use –** members to note.

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total** |
| Dorset Council | GAS sign – BACS failed | 440.97 |
| Dorset Council | GAS Sign (no 2) | 300.59 |

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/FUL/2023/00676 - Holtwood House, Holt \*  | Retain the change of use of land to form extended residential garden, associated retaining wall and steps. (Amended description) | Object As per last comments |
| Planning Appeal - Walston Poultry Farm Ltd, Gaunts Common \* | Change of use from agricultural to 8 no. self-storage (B8 storage only) units.  | No response made as no further comment since planning application |
| Pre-consultation - Gussage All Saints/Wimborne St Giles \* | Proposed telecommunications radio base station for the Shared Rural Network project on behalf of Vodafone, VMO2 and Three | At this stage members have not raised any negative comments.It looks secluded and does not appear to interfere with houses.They may, at a later stage when a formal application is made, make comments. |

* Decision via email, as per Standing Orders, as between council meetings

1. **Dark Skies –** previously members have expressed an issue with security system floodlights being too bright, on for too long. Members to consider what action to take.
2. **Work Plan –** members to review and update Plan.
3. **Meetings –** a request has been received to review the start and durations of meetings. Members are to discuss and review the current arrangements and agree any changes required to Standing Orders.
4. **Matters of information.**
5. **Date of Next Meeting** – 2 May (Annual Meeting) at Gussage St Michael.

**Ian Hanstead**

Ian Hanstead

Parish Clerk

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