**V**of**A**

**Parish Council**

30 January 2023

Dear Councillor

You are summoned to attend a **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 7 February 2023**

**Time: 7:30pm**

**Venue: Gussage All Saints Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 10 January 2023 (pages 1- 4).
7. **Neighbourhood Plan** - Members to consider further and determine next steps.
8. **Dorset Councillor(s) Report**
   1. **Highways** – update and action.
9. **Fly Tipping -** standing item for update and action.
10. **Financial matters**
11. **Bank Reconciliation** – members to note the bank statements 1 December 2022 and 2 January 2023 reconcile with the cashbook.
12. **Precept 2023/24** members to note the precept was submitted within time and it has been acknowledged by Dorset Council.
13. **Burial Ground Fees 2023 –** The annual review is attached reflecting the increased charges by the Church of England. Members are asked to approve the new fees.
14. **Grant Application –** The Citizens Advice in Dorset has applied for a grant (letter circulated to members). The Parish Council has £400 in its budget and members are asked to approve an award of £400 to this cause. [Permitted under Local Government and Housing Act 1989 s38(2)]. There have been no other grant requests in the last two years.
15. **Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total** | **Pay by:** |
| 1 | Salaries | Feb | 604.43 | 0 | 604.43 | BACS |
| 2 | Citizens Advice | Grant | 400.00 | 0 | 400.00 | BACS |
| 3 | Normtec | Crichel fingerpost White Lodge junction | 461.54 | 0 | 461.54 | BACS |
| 4 | Dorset Council | GAS village sign | 440.97 | 0 | 440.97 | BACS |

Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total** |
| Salaries | Jan | 604.03 |
| Expenses | Qtr 3 | 213.58 |

**d) Direct Debit Payment** – members to note

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total** |
| Information Commissioners Office | Data Protection annual registration | £35.00 |

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/HOU/2022/07392 - Sweet Apple Farm, Gussage All Saints \*  4 | To erect 2 no. single storey extensions to the existing property and reposition the existing pedestrian/vehicular access as the drawings. | Support  Further to our original submission, continued support for this application |
| P/FUL/2022/07777 - Manor Farm, Manor Road, Gussage St Michael \*  4 | Creation of 3 No. wildlife ponds with associated landscaping. | Support  The original application was for 1 pond, this one is for 3 smaller ponds on the same land. There has been a lot of thought gone into this application. It will enhance a corner of a field and will encourage a mix of wildlife and plant species. |
| P/HOU/2022/06765 - 1 Stanbridge Cottages, Witchampton \*  4 | Detached Granny Annexe subservient to the existing dwelling. | Object  Question whether this is a granny annexe, or an additional dwelling. Looks like overdevelopment, (as size of annex - footprint appears to be similar in size to current house) and too prominent at the front of site. Site may be too restrictive to be located anywhere else but will look very out of place next to a very traditional pair of cottages. Would normally expect an annexe to be behind, or at least no further forward than the primary dwelling. Doesn’t ‘match’ the original house with the cladding instead of brickwork.  Proposed amendment to drive restricts parking. However, application form says there will be 6 car park spaces - reduction from its current amount. Don't see how this many spaces could be provided for, why so many?  Rooflights - issue for 'dark skies' requirement.  The proposed drawings and application form refer to removal of cherry trees. However, the photos on preliminary ecological assessment seem to show trees aren't there? Biodiversity Checklist asks if there are ‘mature trees, small areas of woodland or shrub’. ‘No’ box has been ticked. So, trees been removed without permission? |

* Decision via email, as per Standing Orders, as between council meetings

1. **Policy Review –**
   1. **Social Media –** members to approve the policy.
2. **Matters of information.**

**Ian Hanstead**

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Parish Clerk

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