**V**of**A**

**Parish Council**

28 November 2022

Dear Councillor

You are summoned to attend a **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 6 December 2022**

**Time: 7:30pm**

**Venue: Hinton Martell Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this at the meeting (to have been made 24 hours before meeting).
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 1 November 2022 (pages 46 – 49).
7. **Dorset Councillor(s) Report**
8. **Highways** – update and action.
9. **Fly Tipping -** standing item for update and action.
10. **Financial matters**
11. **Bank Reconciliation** – members to note the bank statements 2 October and 1 November 2022 reconcile with the cashbook. Cllr Mitchell has verified the accounts from April to date as per Financial Regulations.
12. **Annual Pay Award** – members to note that NALC and the unions have agreed the 2022 pay award backdated to April (£1,925 for every full-time grade, plus one extra day’s leave from April 2023).
13. **Payments** - for approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total** | **Pay by:** |
| 1 | Salaries | Dec | 854.03 | 0 | 854.03 | BACS |
| 2 | Hillmeadow Services | Burial ground) | 120.00 | 0 | 120.00 | BACS |
| 3 | CT Mee | R&BT seat | 13.00 | 0 | 13.00 | BACS |
| 5 | DAPTC | Clerks conference | 45.00 | 0 | 45.00 | BACS |
| 6 | Cheap Printing Dorset | Various signs | 139.00 | 27.80 | 166.80 | BACS |
| 7 | Evans Above | Millennium Ave trees | 1450.00 | 290.00 | 1740.00 | BACS |
| 8 | HMRC | PAYE | 500.00 | 0 | 500.00 | BACS |

Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total** |
| Salaries | Nov | 573.23 |
| Hillmeadow Services | Burial ground (Sept/Oct) | 240.00 |
| Batt Broadbent Solicitors | Consecration of burial ground | 445.38 |

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/HOU/2022/06780 - 2 Church Cottages, Gussage St Michael \* | Erect two storey side and single storey rear extensions (demolish existing porch & building to side) | Support  It is not too dissimilar to the previous permission granted.  The plan has the incorrect house name – it is 2 Church cottages NOT Lytchgate Cottage (that is next door). |
| P/VOC/2022/06841 Pound Farm \* | Variation of Condition 2 on approved P/A 3/21/0304/FUL (Convert existing outbuilding into self-contained dwelling) build to be extended to the north. | Support  It is making the building more suitable for a family. Our comment from before was:  \* Sensible use of an out-building  \* There should be a condition added that the new dwelling should not be sold as a separate entity and annexed from the main house, under a separate title. This would, if allowed as a separate dwelling, set a precedent which would not necessarily be good for the village. THIS SHOULD STILL APPLY. |
| P/LBC/2022/05896 – Hinton Cottage, Hinton Martell \* | Install two flues in our joint chimney stack, install a chimney pot on both to reach the minimum 1.8m from the ridge of the roof for a thatch as per HETAS regulations, and connect and install log burner/stove. | Support  To comply with health and safety. |

* Decision via email, as per Standing Orders, as between council meetings

1. **Neighbourhood Plan** - standing item for discussion.

Note – Dorset Council officers will be attending the January meeting to give a presentation on Neighbourhood Planning – this will be before the start of the regular meeting. This will start at 7pm, 10 January.

1. **Matters of information.**

**Ian Hanstead**

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Parish Clerk

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