**V**of**A**

**Parish Council**

24 October 2022

Dear Councillor

You are summoned to attend a **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 1 November 2022**

**Time: 7:30pm**

**Venue: Witchampton Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this meeting (to have been made 24 hours before meeting)?
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes – to approve** and adopt the minutes of the Parish Council meeting held on Tuesday 4 October 2022 (pages 42 – 45).
7. **Dorset Councillor(s) Report**
8. **Highways** – update and action.
9. **Fly Tipping -** standing item for update and action.
10. **Financial matters**
11. **Bank Reconciliation** – members to note the bank statement 1 October 2022 reconciles with the cashbook.
12. **Finance Working Group** –
    1. Minutes – to note the minutes of the 18 October 2022
    2. Asset Register – to note the Asset Register – to be considered in March 2023.
    3. Financial Risk Statement – to approve the revised Financial Risk Statement for the coming financial year.
    4. Budget 2023/24 – to note the draft budget for the coming financial year, and to approve publicising it on the council’s website for comments. To be formally approved at the January 2023 meeting.
13. **Payments** - for members’ approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total** | **Pay by:** |
| 1 | Salaries | Nov | 573.23 | 0 | 573.23 | BACS |
| 2 | CT Mee | Witchampton bus shelter | 19.50 | 0 | 19.50 | BACS |
| 3 | Hillmeadow Services | Burial ground – Sept/Oct | 240.00 | 0 | 240.00 | BACS |
| 4 | CT Mee | R&BT seat | 13.00 | 0 | 13.00 | BACS |
| 5 | CT Mee | Bush shelters clean | 75.00 | 0 | 75.00 | BACS |
| 6 | Communicorp | Local Councils Update mag subscription | 80.00 | 0 | 80.00 | BACS |
| 7 | Batt Broadbent Solicitors | Consecration services | 371.15 | 74.23 | 445.38 | Cheque |

Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Total** |
| Salaries | Oct | 573.03 |
| Expenses | Qtr. 2 | 137.95 |
| Hillmeadow Services | Burial ground (Aug) | 240.00 |

1. **a) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/LBC/2022/05949 & P/HOU/2022/06045 - Elm Tree Cottage, Gussage All Saints \* | Demolition of existing rear porch and replace with new porch and kitchen extension | Support  \* Makes accommodation more useful at back of house  \* Should not have any impact on neighbours  \* Designs considered to be sympathetic to overall house and little impact on core listed building or aesthetics |
| P/HOU.2022/06034 - The Lodge, Long Crichel \* | Demolition of existing garage and construction of timber frame garage with 1 bedroom accommodation above | Support  This is an amended application from a recent consultation exercise.  \* Slightly bigger than previous application  HOWEVER, members expressed following concerns:  \* Not to be used as a separate dwelling or holiday let in the future  \* Obvious potential for future conversion into a separate dwelling  \* Looks like a self-contained annex rather than a home office  \* Characteristics of a 'creeping' application -growth by stealth |
| P/FUL/2022/05549 - Martin Down Farm, Woodcutts \* | Creation of 3no. ecology ponds | Support  Enhances area, wildlife and biodiversity of the area.  Note – AoNB not consulted yet were involved with a large pond at Manor Farm only half mile away in last year. Should they be?" |

* Decision via email, as per Standing Orders, as between council meetings

1. **Neighbourhood Plan**
   1. Members to debate and consider whether the Vale of Allen Parish Council should embark on a Neighbourhood Plan.
   2. If a Neighbourhood Plan is to be a future consideration, to:

* formally agree its designation
* the area/boundary the area should cover
* to advise Dorset Council accordingly.

1. **Matters of information.**

**Ian Hanstead**

Ian Hanstead

Parish Clerk

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