

## VALE OF ALLEN PARISH COUNCIL

### MINUTES

of the PARISH COUNCIL MEETING, held at 7.30 pm in Hinton Martell Village Hall on Tuesday 3 March 2020

#### Present:

Cllr J Campbell - Chairman

Cllr S Hanstead, Cllr D White, Cllr M Cook, Cllr S Bushell, Cllr S Wathen, Cllr D Burford-May, Cllr S Warnock, Cllr T Read, Dorset Cllr R Cook

I Hanstead, Parish Clerk

#### 19.151 RECORDING, PHOTOGRAPHY, SOCIAL MEDIA

No applications this meeting.

#### 19.152 APOLOGIES

Cllrs J Van Etten, M Bushell, C Bailey, S Tong, K Mitchell, Dorset Cllr P Brown

#### 19.153 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr S Hanstead declared an interest in the agenda items regarding salary increment and training expenses relating to the Parish Clerk.

#### 19.154 REQUESTS FOR DISPENSATIONS TO PARTICIPATE IN A MEETING

There were no Requests for Dispensations to report.

#### 19.155 PUBLIC PARTICIPATION SESSION

No public present.

#### 19.156 MINUTES OF THE PARISH COUNCIL MEETING HELD ON – Tuesday 4 February 2020

The Minutes of the last Parish Council Meeting (pages 1383 - 1388) were approved and signed as a true record.

#### 19.157 MATTERS ARISING FROM THE MINUTES

Matters arising were either on the agenda, or updates via the 'Actions List':

- 19.097d – Website – Cllr Warnock had placed an advert for a student project at Bournemouth University but there had been no response. The Parish Clerk had attended a website course and would supply notes to committee members.

#### 19.158 DORSET COUNTY COUNCILLORS' REPORT

Cllr R Cook reported:

- DC's budget for 2020/21 was agreed by full Council:
  - 1.99% increase on basic Council Tax
  - 2% addition for Adult Social Care (central Government agreed limit)
  - £10m support for Adult and Social Care, Children Services

- Properties with 'D' band Council Tax will pay approximately £100 per year extra not including Parish/Fire/Police precepts
- £8m shortfall – looking for further savings but retaining delivery of all major services
- Reviewing asset management - the council has around £500m worth of assets. Looking at how the council 'works', rationalisation of space, long-term leases, etc
- Engaging with Town and Parish Councils – local meetings planned during March.
- Bin collections – new waste collection vehicles being introduced. Any changes will be notified to residents (Dorset Council advance warning to local councillors already circulated to members by the Clerk).
- B3078 Stanbridge – temporary traffic lights to be in for a while due to structural road repairs following a landslip.
- Wimborne Market – current site no longer viable and will close this year. However, proposing to secure another site to continue a market at Lakes Gate roundabout (A31) in an adjacent field, depending upon planning permission.

#### 19.159 PARISH CLERK'S REPORT

- a. Website (future dates) – members were reminded to send details of events including artwork to the Clerk via email
- b. Burial Ground – almost complete save for arranging an easement with the Village Hall trustees to allow access from the road to the rear of the car park. Awaiting a meeting with the village hall committee.

#### 19.160 PLANNING APPLICATIONS FOR DECISION

Application No:	Location	Proposal	Type
3/19/2471	The Old Vicarage, Witchampton	Convert existing coach house into self-contained holiday accommodation Deadline before meeting.  Decision –  It was Resolved to SUPPORT * conversion okay * possible issue with 'Dark Sky' area – fit dormer window and/or black out blinds	HOU

## 19.161 DISTRICT COUNCIL PLANNING DECISIONS NOTED

Application No:	Location	Works	VoAPC Response ***** Dorset Council Decision
3/19/1846	Sunny Patch, Witchampton	Demolish existing dwelling and erect one 4-bedroom detached house with associated parking and single garage. As amended by plans received 20/12/19 to revise scale, design and siting of dwelling	SUPPORTED <ul style="list-style-type: none"> <li>Matches other properties in area</li> <li>Good upgrading</li> </ul> ..... GRANTED
3/19/2450	Henddol, Hinton Martell	Non-material amendment to approved application 3/18/2773 to move the chimney from internal to external	Pre July 2018 – information in Dorset Archives ..... GRANTED
3/19/1906	Hinton Cottage, Hinton Martell	Extend roof line of extension on the first floor to original building thus by creating the space for the construction of a first-floor bathroom. In addition, to install French doors on the ground floor of the extension.	SUPPORTED <ul style="list-style-type: none"> <li>In keeping with current extension (materials and style)</li> <li>Building shape improved by the infill</li> </ul> ..... GRANTED
3/19/2085	Millstream House, Gussage All Saints	Single storey first floor extension over existing Double garage, convert garage into habitable accommodation. Erect single storey front porch and double garage and carport with pitched roof	SUPPORTED Cannot be seen from road ..... GRANTED
3/20/0074	Land adjacent to Michaelmas Cottages, Crichel Lane, Witchampton	G1 – Norway Spruce x 3 - fell	SUPPORTED Good tree management ..... NO OBJECTIONS RAISED
3/19/2269	Setterfield Cottage, Crichel Lane,	First floor rear extension	SUPPORTED * hardly noticeable from the road

	Witchampton		<p>* hardly noticeable from neighbours either side (one side obscured by a garage, the other side by a tall Yew tree)</p> <p>* neighbours indicated they have no objection</p> <p>* design in keeping with the original building</p> <p>.....</p> <p>GRANTED</p>
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### 19.162 OTHER PLANNING MATTERS

Application No:	Location	Proposal
3/20/0288	Abbey Cottage, Witchampton Lane, Witchampton	T1 Beech: Fell
3/20/0287	Abbey House Witchampton	(A) Ash x 2: Remove overhanging limb over monument. (B) Yew: Reduce height to avoid cables
3/20/0360	The Old House, Gussage All Saints	T1 Yew: Remove 3m approximately from crown; minor pruning to maintain shape and clear wires. T2 Hornbeam: Raise lower branches to 4m; crown thin 15-20%.

### 19.163 WITCHAMPTON POSSIBLE DEVELOPMENT

Savills provided an update stating that following their pre-application meeting with Dorset Council, three of the four initial sites were not considered appropriate at this time. The remaining site (Mount Pleasant) will be redesigned with a view to provide 10 dwellings as a Rural Exceptional Site. Once plans were available, Savills advised that they will be arranging a public exhibition to share with residents the proposals before a formal planning application is made.

#### 19.164a PAYMENTS

The following items were approved for payment – invoices signed by Cllrs J Campbell and S Bushell. BACS to be processed.

	Details	Amount (£)	V.A.T	Payment Total
1	Ian Hanstead – Clerk's salary Mar	357.35	0	357.35
2	Chandler IT Services	44.00	0	44.00
3	CT Mee – bus shelter clear and cut	60.00	0	60.00
4	Blandford Man's Shed (GAS fingerpost)	407.00	0	407.00
5	HMRC	268.00	0	268.00

Payments over £100 issued from last meeting:

	Details	Amount (£)	V.A.T	Total
1	Ian Hanstead – Clerk’s salary Feb	357.15	0	357.15
2	Normtec (GSM fingerpost)	1200.00	0	1200.00

#### **19.164b PAYMENTS RECEIVED**

	Details	Amount (£)
1	Additional wording on memorial stone	27.00

#### **19.164c BANK BALANCE**

The Parish Clerk confirmed the bank account and cash book reconciled as at 10 February 2020.

#### **19.164d CLERK’S SALARY 2020/21**

Members considered a report from the Clerk and agreed the annual increment for the Clerk’s salary. Further, a national pay award was outstanding, and members would be advised when the outcome known. These amounts had already been built into the coming financial year’s budget.

#### **19.1644e CLERK’S TRAINING EXPENSES**

Members considered a report from the Clerk regarding expenses for training as well as the potential time involved for him in undertaking the CiLCA professional qualification that members required him to undertake.

After discussion, it was agreed to:

- Pay for tuition fees, professional body subscription, travel, subsistence, stationery and books as required. The costs were within budgets for 2020/21.
- Review the time spent, at a later date, for that which was over and above the current contractual hours, in achieving the qualification. Members would consider whether overtime would be paid.

#### **19.164f CONTRACTOR INSURANCE CHECK**

Members were advised and noted that a copy of the 2020/21 Liability Insurance for CT Mee contractor had been received.

#### **19.165 BURIAL APPLICATIONS**

None

#### **19.166 IT ISSUES**

a) SLACK – Cllr S Bushell gave a presentation on the use of a product called SLACK. It was a blog site that was increasingly being used in the voluntary sector for the sharing of information, discussions etc but limited to only those set up on the system. In this case, it would be Vale of Allen Parish Council members and the Clerk. A small pilot had already been set up, and it needed wider trialling. It was

agreed to do this and review after three months. There was no budgetary implication. The recently agreed policy on Social Media Use covered members use.

b) Social Media to Distribute Public Information – Cllr S Bushell shared his thoughts on keeping village members up to date on useful information via a subscription email list – so residents would opt-in (this would not be Twitter). He had noticed there was a lot of useful and helpful information, training courses etc that was available from Dorset Council, AONB, etc. It was agreed that a trail in Gussage All Saints would go ahead with a report back by Cllr S Bushell on its use.

**19.167 MATTERS OF INFORMATION**

a) Cllr Wathen

- a specification had been written for the refurbishment of the village fountain. The next step was to send this out to prospective companies for quotes.

b) Cllr S Bushell

- advised Cllr M Bushell was attending a GAS village hall meeting to consider a VE day celebration event

c) Cllr Read

- Witchampton Ward AGM was 21 May at 7:30pm. A guest speaker from AONB was attending to give a talk 'Planning'

**Meeting closed at 9.04 pm**

Signed.....

Date 31 March 2020

Chairman