

VALE OF ALLEN PARISH COUNCIL

MINUTES

of the PARISH COUNCIL MEETING, held at 7.30 pm in Gussage All Saints Village Hall on Wednesday 16 October 2019

Present:

Cllr S Wathen – Vice Chairman (acting Chairman)

Cllr S Bushell, Cllr D Burford-May, Cllr D White, Cllr S Hanstead, Cllr M Cook, Cllr S Warnock, Cllr M Bushell, Cllr T Read, Dorset Cllr P Brown

I Hanstead Parish Clerk

19.089 Recording, Photography Social Media

No applications this meeting.

19.090 APOLOGIES

Cllrs J Campbell, S Tong, K Mitchell, J Van Etten, C Bailey, Dorset Councillor R Cook

19.091 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were no declarations of interest to report.

19.092 REQUESTS FOR DISPENSATIONS TO PARTICIPATE IN A MEETING

There were no requests for dispensations to report.

19.093 PUBLIC PARTICIPATION SESSION

No public present.

19.094 MINUTES OF THE PARISH COUNCIL MEETING HELD ON – Tuesday 3 September 2019

The Minutes of the last Parish Council Meeting (pages 1358 - 1363) were approved and signed as a true record.

19.095 MATTERS ARISING FROM THE MINUTES

Minute 19.084 was discussed again (Pre-Determination) for the benefit of members not attending previous meeting. The chairman read out the notes on pre-determination arising from our last meeting and recently circulated to all Vale of Allen councillors. Cllr Hanstead giving a recent example from her village. Cllr Warnock advised 'not to influence' any planning or policy issues but stay neutral. There was a real need to be wary. The chairman suggested a guidance note be produced by the Parish Clerk.

The chairman advised that Climate Emergency was a real issue and that at some stage, the committee needs to consider a working party for the Parish Council but needs to dovetail into Dorset Council's Plan which was currently being worked on. Any attendance by Extinction Rebellion representation would be treated as would

any public attendance where comments and viewpoints are welcomed as matters for council consideration.

The Parish Clerk had updated the 'Actions List':

- 19.008c – new cheque signatories had now been set up. Parish Clerk to now pursue ebanking for same members
- 19.038g – External Audit – close item
- 19.042 – members' blog site – Cllr S Bushell working on an alternative site called 'Slack'.
- 19.081f – Step between Witchampton church and village hall – Cllr Brown has now identified a funding source and a site meeting was planned
- 19.084b – Neighbourhood Plan – a Dorset Council staff member will be attending next committee meeting
- 19.087 – 5 year plan – it was suggested to add public footpath improvements to the list.

19.096 DORSET COUNTY COUNCILLORS' REPORT

Cllr R Cook was absent but a copy of his report was circulated before the meeting, some of which Cllr Brown added to.

Cllr Brown advised:

- Dorset Council's Corporate Plan was being written and wanted member to get involved and comment on it online
- Adult Social Services Launched a new project on 17 October for New Tech Club. It was to promote new technology and helping independence in peoples own homes as part of a care package. It involved talking people through what was available and helping to choose the right equipment.
- Extra help for independence was being offered to children leaving social care – 18 to 25 years – to help them on the right track.
- The household waste sites hours were changing for winter hours

19.097 PARISH CLERK'S REPORT

- a. Website (future dates) – members were reminded to send details of events including artwork to the Clerk via email
- b. Witchampton Burial Ground – solicitors were liaising and commenting on transfer documents.
- c. Archive Records with Dorset Archives Trust – 39 years of Vale of Allen minutes, 8 years of accounts, 82 years of Declarations had been deposited. Further, 21 years of Gussage St Michael Parish Meeting minutes and 26 years of accounts deposited. Also, 17 years of Hinton Martell Parish Council Minutes had been deposited. Members agreed to make a donation to DAT.
- d. Website Accessibility – the Web Content Accessibility Guidelines made it necessary for public bodies to comply with the regulation from 23 September 2010 to an AA standard. Vale of Allen's website does not fully comply. Members discussed this and it was agreed to
 - a) the Parish Clerk approach DAPTC, and
 - b) to see if this could be a project for a student at Bournemouth University to which Cllr Warnock offered to pursue.

- e. Came and Company Insurers – parent company rationalising group structure and will change their name to Gallagher Group.

19.097 PLANNING APPLICATIONS FOR CONSIDERATION

Application No:	Location	Proposal/VOAPC Decision	Type
3/19/1698	High Lea Farm Buildings, Witchampton	<p>Change of use of Existing Buildings to Class B1(a) Office Use and Associated Parking</p> <p>Deadline before meeting.</p> <p>Decision –</p> <p>It was Resolved to OBJECT</p> <p>We believe this could be approved, if following taken into consideration:</p> <ul style="list-style-type: none"> * traffic - access very near busy/dangerous junction to B3078 - widen access?, larger splays? second access for separate in/out * one unit is a butchers retail shop - so not office use - butchers has been in place number of years (and has new 5 year lease) - 'educational' use never changed? Does 'use' need modifying? * health and safety concerns from adjacent linked derelict buildings - safety for vehicles/footfall <p>Apart from above, good use of run down buildings"</p>	FUL
3/19/1697	Bowerswaine Farm House, Gussage All Saints	<p>Repair and replacement of windows and doors to west elevation</p> <p>Deadline before meeting.</p> <p>Decision –</p> <p>It was Resolved to SUPPORT</p> <ul style="list-style-type: none"> * protects long term integrity of building * diligent design in maintaining original features * has included recommendations from pre-app advice * keeps building 'looking' the same * sympathetic renovation 	FUL
3/19/1709	Greystones, Gussage St Michael	Proposed single storey cattery - further revised proposal	FUL

		Deadline before meeting. Decision – It was Resolved to SUPPORT <ul style="list-style-type: none"> Plans show reduction in scale as advised by EDDC Plans show reorientation of pens as advised by EDDC Good for local economy	
3/19/1846	Sunny Patch 2. Lawrence Lane, Witchampton	Demolish existing dwelling and erect one 4 bedroom detached house with associated parking and single garage It was Resolved to SUPPORT <ul style="list-style-type: none"> Matches other properties in area Good upgrading 	FUL

19.098 DISTRICT COUNCIL PLANNING DECISIONS NOTED

Application No:	Location	Proposal
None		

19.099 OTHER PLANNING MATTERS

Application No:	Location	Proposal
3/19/1820	Gussage House, Gussage All Saints	T1 Walnut: Fell It was Resolved to: at this stage, OBJECT – <ul style="list-style-type: none"> Can it be reshaped? Can it be made good Proviso: That Cllr M Bushell visits site 17 October and contacts tree surgeon. Any change to this be circulated to members urgently for a final response to be submitted

19.099b WITCHAMPTON POSSIBLE DEVELOPMENT

Savills has circulated four potential site and advised that they had applied for a pre-planning application meeting with Dorset Council but awaiting a date.

19.100 FINANCIAL MATTERS

a) The following items were approved for payment – invoices signed by Cllrs S Wathen and S Bushell. BACS to be processed.

	Details	Amount (£)	V.A.T	Payment Total	Cheque No:	Or BACS
1	Ian Hanstead – Clerk's salary Oct + Qtr 2 expenses	600.85	0	600.85		Yes

2	Ian Hanstead – wood & gravel for GSM	63.82	12.77	76.59		Yes
3	Mr C McKay (HM fountain)	78.77	0	78.77	1004	
4	CT Mee – R&BT seat	13.00	0	13.00		Yes
5	CT Mee – burial ground	76.00	0	76.00		Yes
6	CT Mee – Manswood seat	13.00	0	13.00		Yes
7	Local Councils Update subscription	100.00	0	100.00		Yes
8	DAPTC (induction x4)	160.00	0	160.00		Yes
9	DAPTC (planning training x1)	65.00	0	65.00		Yes
10	Dorset Archives Trust	50.00	0	50.00		Yes

Payments over £100 issued from last meeting:

	Details	Amount (£)	V.A.T	Total
1	Ian Hanstead – Clerk's salary Aug	357.15	0	357.15
2	DAPTC	120.00	0	120.00
3	HMRC	101.78	0	101.78
4	Dutton Gregory solicitors	750.00	0	750.00

19.100b PAYMENTS RECEIVED

	Details	Amount (£)
1	Hinton Martell – funds raised for fountain	263.00
2	Excalibur Stone Memorials	140.00
3	J Coakes for memorial stone	156.00

19.100c QUARTER 2 ACCOUNTS – members noted that expenditure was within budget with no overspends. Discussion was had on Earmarked funds. In particular Cllr White raised the Rest and Be Thankful seat at Witchampton that was rotting in several places and considered in need of replacement soon. She was seeking costs for a metal bespoke seat.

19.100d – PRECEPT – The Parish Clerk confirmed receipt of the second half of the precept

19.100e – BANK BALANCE – The Parish Clerk confirmed the bank account and cash book reconciled as at 7 October 2019.

19.100f – EXTERNAL AUDIT CONCLUSION 2018/19 – the conclusion statement had been circulated to members and posted on the website.

19.100g – FINANCE WORKING GROUP – meeting arranged for 7 November to discuss budget, assets, earmarked funds and next year’s precept.

19.101. BURIAL APPLICATIONS

Type Interment of:	Ref	Details for consideration	Decision
		None	

19.102 MATTERS OF INFORMATION

a) Cllr M Cook – updated members after attending the DAPTC Regional Meeting on 3 October:

- a proposal was made to hold workshops local in parishes instead of Dorchester
- AGM was 9 November
- Members reminded that contact with Dorset Council staff was via the Parish Clerk
- Climate Emergency – agreed not to rush into anything yet and commit to, especially within a time frame
- The Army has vacated West Moors site

b) Cllr Read

- advised of another serious accident on the B3078 at Stanbridge.
- Footpaths between Wards especially Witchampton and Crichel were overgrown. Some bridleways did not provide enough clearance for horse riders.
- There was an increase in heavy articulated lorries on the ‘top road’ in Witchampton leading to White Farm. Mr Chilton (land owner) put a stop on them using The Avenue. Issues should be emailed to Parish Clerk to refer to Highways at Dorset Council for consideration.

Meeting closed at 9.21 pm

Signed.....

Date 26 November 2019

Chairman