

VALE OF ALLEN PARISH COUNCIL

9 October 2019

Dear Councillor

You are summoned to attend a Meeting of the Vale of Allen Parish Council to be held:

Date: Wednesday 16 October 2019

Time: 7:30pm

Venue: Gussage All Saints Village Hall

to transact the following business:

AGENDA

- 1. Recording, Photography, Social Media** – operable this meeting?
- 2. To receive apologies for absence**
- 3. Declarations of interest in matters on this agenda**
- 4. Dispensations to participate in a meeting** – applications from members
- 5. Public participation session** (Standing Orders Suspended) an opportunity for members of the public to raise issues of concern or interest
- 5. To approve and adopt the minutes of the Parish Council meeting** – held on Tuesday 3 September 2019 (pages 1358 – 1363)
- 6. Matters arising from the minutes and Outstanding Actions table**
- 7. Dorset Councillors' report**
- 8. Parish Clerk's report** – see attached list
- 9. Planning applications for consideration** – see attached list
- 10. Dorset Council planning decisions** – see attached list
- 11. Other planning matters**
 - a. Other** – Dorset Council approvals
 - b. Witchampton Possible Development** – standing item update
- 12. Financial matters**
 - a. Approval and signing of invoices for payment – see attached list
 - b. Payments received
 - c. Quarter 2 finances
 - d. Second Half Precept – has been paid by Dorset Council
 - e. Bank balance reconciled against cash book as at last bank statement 7 October 2019
 - f. External Audit conclusion – 2018/19
 - g. Finance Working Group – review accounts and prepare 2020/21 precept - date of next meeting 7 November
- 13. Burial Ground Applications** – for decision
- 14. Matters of information**

Yours sincerely

Ian Hanstead

Parish Clerk

The Willows, Gussage St Michael, Wimborne, BH21 5HX 01258 840634 voapc@outlook.com

Item 8 – Parish Clerk's Report

- a. **Website** - Notification of Future Diary Dates for the website
- b. **Witchampton Burial Ground extension** – update
- c. **Archive Records with Dorset Archive Trust** – deposited 39 years of Vale of Allen minutes, 8 years of accounts and 82 years of Declarations (up to 1991). Gussage St Michael – 21 years of minutes (up to 2017), 26 years of accounts. Hinton Martell Parish Council minutes (1964 – 2000). As this is a charity, it is recommended to make a donation for all these records (see below).
- d. **Website Accessibility** – Web Content Accessibility Guidelines. Regulation make it necessary for public bodies to comply by 23 Sept 2020 to an AA standard.
- e. **Came and Company Insurers** – part of the Gallagher Group. Rationalising business and will start to be managed by the Gallagher legal entity (in effect a name change for same insurance)

Item 9 Dorset Council Planning Applications for Consideration

Application No:	Location	Proposal	Type
3/19/1698	High Lea Farm Buildings, Witchampton	<p>Change of use of Existing Buildings to Class B1(a) Office Use and Associated Parking</p> <p>Deadline before meeting.</p> <p>Decision –</p> <p>It was Resolved to OBJECT</p> <p>We believe this could be approved, if following taken into consideration:</p> <ul style="list-style-type: none">* traffic - access very near busy/dangerous junction to B3078- widen access?, larger splays?second access for separate in/out* one unit is a butchers retail shop- so not office use - butchers has been in place number of years (and has new 5 year lease) - 'educational' use never changed?Does 'use' need modifying?* health and safety concerns from adjacent linked derelict buildings - safety for vehicles/footfall <p>Apart from above, good use of run down buildings"</p>	FUL
3/19/1697	Bowerswaine Farm House, Ass Hill, Gussage All Saints	<p>Repair and replacement of windows and doors to west elevation</p> <p>Deadline before meeting.</p> <p>Decision –</p> <p>It was Resolved to SUPPORT</p> <ul style="list-style-type: none">* protects long term integrity of building* diligent design in maintaining original features* has included recommendations from pre-app advice* keeps building 'looking' the same* sympathetic renovation	LB

3/19/1709	Greystones, Gussage St Michael	Proposed single storey cattery - further revised proposal Deadline before meeting. Decision – It was Resolved to SUPPORT <ul style="list-style-type: none"> Plans show reduction in scale as advised by EDDC Plans show reorientation of pens as advised by EDDC Good for local economy 	FUL
3/19/1846	Sunny Patch, 2 Lawrence Lane, Witchampton	Demolish existing dwelling and erect one 4 bedroom detached house with associated parking and single garage	FUL

Item 10 Dorset Council Planning Decisions

Application No:	Location	Decision
3/19/	none	

Item 11 Other Planning Matters

Application No:	Location	Proposal
3/19/1963	Gussage House, Gussage All Saints	T1 Walnut: Fell to ground level

Item 12 Financial Matters:

a. Payments for authorisation

	Details	Amount (£)	V.A.T	Payment Total	Cheque No:	Or BACS
1	Ian Hanstead – Clerk’s salary Oct + Qtr 2 expenses	600.85	0	600.85		Yes
2	Ian Hanstead – wood & gravel for GSM	63.82	12.77	76.59		Yes
3	Mr C McKay (HM fountain)	78.77	0	78.77	1004	
4	CT Mee – R&BT seat	13.00	0	13.00		Yes
5	CT Mee – burial ground	76.00	0	76.00		Yes
6	CT Mee – Manswood seat	13.00	0	13.00		Yes
7	Local Councils Update subscription	100.00	0	100.00		Yes
8	DAPTC (induction x4)	160.00	0	160.00		Yes
9	DAPTC (planning training x1)	65.00	0	65.00		Yes
10	Dorset Archives Trust	50.00	0	50.00		Yes

Payments over £100 issued from last meeting:

	Details	Amount (£)	V.A.T	Total
1	Ian Hanstead – Clerk’s salary Aug	357.15	0	357.15
2	DAPTC	120.00	0	120.00
3	HMRC	101.78	0	101.78
4	Dutton Gregory solicitors	750.00	0	750.00

Payments received

	Details	Amount (£)
1	Hinton Martell - funds raised for fountain	263.00
2	Excalibur Stone Memorials	140.00
3	J Coakes for memorial stone	156.00

13. Burial Ground Applications

Type	Ref	Details for consideration
Interment of	2019/	None