

VALE OF ALLEN PARISH COUNCIL

27 August 2019

Dear Councillor

You are summoned to attend a Meeting of the Vale of Allen Parish Council to be held:

Date: Tuesday 3 September 2019

Time: 7:30pm

Venue: Hinton Martell Village Hall

to transact the following business:

AGENDA

1. **To receive apologies for absence**
2. **Declarations of interest in matters on this agenda**
3. **Dispensations to participate in a meeting** – applications from members
4. **Public participation session** (Standing Orders Suspended) an opportunity for members of the public to raise issues of concern or interest
5. **To approve and adopt the minutes of the Parish Council meeting** – held on Wednesday 7 August 2019 (pages 1351 – 1357)
6. **Matters arising from the minutes**
7. **Dorset Councillors' report**
8. **Parish Clerk's report** – see attached list
9. **Planning applications for consideration** – see attached list
10. **Dorset Council planning decisions** – see attached list
11. **Other planning matters**
 - a. **Other** – Dorset Council approvals
 - b. **Neighbourhood Plan for Vale of Allen** – preliminary discussion continued
 - c. **Witchampton Possible Development** – update
12. **Financial matters**
 - a. Approval and signing of invoices for payment – see attached list
 - b. Payments received
 - c. External Audit - update
 - d. Bank balance reconciled against cash book as at last bank statement 7 August 2019
13. **Burial Ground Applications – for decision**
14. **Vale of Allen Parish Council**
 - a. What do we want to achieve in the next 5 years?
15. **Matters of information**

Yours sincerely

Ian Hanstead

Parish Clerk

The Willows, Gussage St Michael, Wimborne, BH21 5HX 01258 840634 voapc@outlook.com

Item 8 – Parish Clerk’s Report

- a. **Website** - Notification of Future Diary Dates for the website
- b. **Witchampton Burial Ground extension** – update
- c. **Protocol/Policy** – Recording, Photography and use of Social Media at Council Meetings
- d. **October Meeting** – date change – Tuesday 15th to Wednesday 16th
- e. **Meeting Dates 2020** – to agree next year’s meeting dates, subject to hall hire.
- f. **Witchampton church access steps by village hall** – item raised by Cllr T Read (who will be absent this meeting)

Item 9 Dorset Council Planning Applications for Consideration

Application No:	Location	Proposal	Type
3/19/1392	The Timber yard Crichel House Estate Moor Crichel	Change of Use and Conversion of an Existing Building to Class C3 Use and Refurbishment of Associated Outbuildings	FUL
3/19/1402	More Farmhouse, Moor Crichel	Change of use and conversion of 2no buildings to create 3no residential dwelling houses. Alterations and works to other outbuildings and associated landscaping and access improvements. Demolition of redundant buildings.	FUL
3/19/1518	Finch Lea Cottage, Hinton Martell	Demolish existing building and erect a four bedroom detached house with detached garage and parking	FUL

Item 10 Dorset Council Planning Decisions

Application No:	Location	Decision
3/19/1151	Manor Farm, Gussage St Michael	Full Permission Granted for: Construction of grain store and spray shed
3/19/1336	The Old Stables, Manor Road, Gussage St Michael	Full Permission Granted for: Erect timber framed porch to North West elevation, with sloping, plain clay tiled roof. Construct new window opening in North West elevation (living room) and Replacement roof to non-habitable outbuilding in synthetic slate

Item 11 Other Planning Matters

Application No:	Location	Proposal
3/19/	None	

Item 12 Financial Matters:

a. Payments for authorisation

	Details	Amount (£)	V.A.T	Payment Total	Cheque No:	Or BACS
1	Ian Hanstead – Clerk’s salary Sept	357.15	0	357.15		Yes
2	CT Mee – R&BT seat	13.00	0	13.00		Yes
3	CT Mee – burial ground	76.00	0	76.00		Yes
4	CT Mee – bus shelters	60.00	0	60.00		Yes
5	GSMCHA (hall hire)	10.00	0	10.00		Yes
6	Ian Hanstead (Office 365 software)	48.00	9.99	59.99		Yes
7	Gussage All Saints Village Hall hire	36.00	0	36.00		Yes
8	DAPTC induction x 3	120.00	0	120.00		Yes
9	M Jeans partial refund	34.00	0	34.00	1003	
10	L Giles partial refund	34.00	0	34.00		Yes
11	HMRC	101.78	0	101.78		Yes

Payments over £100 issued

	Details	Amount (£)	V.A.T	Total
1	Ian Hanstead – Clerk’s salary Aug	357.35	0	357.35
2	Chandler IT Services	180.00	0	180.00

Payments received

	Details	Amount (£)
1	Memorial stone addition	16.00

13. Burial Ground Applications

Type	Ref	Details for consideration
Interment of	2019/	None