

VALE OF ALLEN PARISH COUNCIL

1 May 2019

Dear Councillor

You are summoned to attend the Annual Meeting of the Vale of Allen Parish Council to be held:

Date: 14 May 2019
Time: 7:30pm
Venue: Hinton Martell Village Hall

to transact the following business:

AGENDA

1. **To receive apologies for absence**
2. **Appointment of Chairman for 2019/2020**
 - (a) **Declaration of Acceptance of Office of Chairman**
3. **Witchampton Development – Rural Exception Scheme – Presentation** by Savills
4. **Appointments of Vice-Chairman for 2019/2020**
 - (a) **Declaration of Acceptance of Office of Vice-Chairman**
5. **Declarations of acceptance of office for uncontested councillors**
6. **Applications for Co-option**
 - (a) **Declarations of acceptance of office for co-optees**
7. **Completion of:**
 - (a) **registration of pecuniary interests**
 - (b) **applications for dispensation to participate in a meeting (up to 2024)**
 - (c) **GDPR Security Checklist**

Note: Representatives and Leads to be discussed at next meeting
8. **Finance Working Group –**
 - (a) **Group make up** - decision on appointments to group
 - (b) **Terms of Reference** – approved revised Terms of Reference (based on Audit recommendations)
 - (c) **Cheque and BACS signatories required** – Gussage All Saints?
Gussage St Michael? Witchampton?
9. **Declarations of interest in matters on this agenda**
10. **Dispensations to participate in a meeting**
11. **Public participation session** (Standing Orders Suspended) an opportunity for members of the public to raise issues of concern or interest
12. **To approve and adopt the minutes of the parish council meeting** – held on Tuesday 16 April 2019 (pages 1323 - 1328)
13. **Matters arising from the minutes** – for information only
14. **Dorset Councillors reports**
15. **Parish clerk's report** – see attached list
16. **Planning applications for consideration** – see attached list
17. **Planning decisions** – see attached list
18. **Other planning matters**
19. **Financial matters**
 - i. First half of precept received 1 May
 - ii. Payments for authorisation
 - iii. Receipts – to note
 - iv. Payments made of £100+
20. **Burial Ground Applications – for decision**

- 21. Burial Ground** – comments made to Savills solicitors on draft transfer documents. Their feedback expected in June
- 22. Correspondence**
 - (a) Speeding limit request**
- 23. Matters of information**

Yours sincerely

Ian Hanstead Parish Clerk

The Willows, Gussage St Michael, Wimborne, BH21 5HX 01258 840634 voapc@outlook.com

Item 15 – Parish Clerk’s Report

- a. **Website** - Notification of Future Diary Dates for the website – email clerk with details and any artwork

Item 16 EDDC Planning Applications for Consideration

Application No:	Location	Proposal	Type
	None		

Item 17 EDDC Planning Decisions

Application No:	Location	Proposal	Decision
	None		

Item 18 Other Planning Matters

Application No:	Location	Proposal
	None	

Item 19 Financial Matters:**a. Payments for authorisation**

	Details	Amount (£)	V.A.T	Total	Cheque No:	Or BACS
1	Ian Hanstead – May salary	357.15	0	357.15		Yes
2	C McKay (HM fountain 2017/18)	160.00	0	160.00	998	No
3	C McKay (HM fountain 2018/19)	160.00	0	160.00	999	No
4	DAPTC (conference)	140.00	0	140.00		Yes
5	C T Mee (bus shelters, R&BTseat, burial ground)	114.00	0	114.00		Yes
6	DAPTC (annual subs balance)	196.25	0	196.25		Yes
	Total	1127.40	0.00	1127.40		

b. Payments received

	Details	Amount (£)
1	Interment ashes + cross	167.00

c. Payments over £100 issued

	Details	Amount (£)	V.A.T	Total	Cheque No:	Or BACS
1	Ian Hanstead – Clerk’s salary Apr + qtr 4 expenses	561.75	0	561.75		Yes
2	CT Mee – Bus shelters, burial ground, seat	111.00	0	111.00		Yes
3	Mrs K Mitchell (GSM wind-up work)	100.00	0	100.00	997	

20. Burial Ground Applications

Type	Ref	Details for consideration
Interment of xx	19/006	None

22. Correspondence (not already circulated)

a) email regarding possible speed limit at Stanbridge to Hinton Parva – following several accidents on this stretch of road