

**VALE OF ALLEN PARISH COUNCIL**

**MINUTES**

of the PARISH COUNCIL MEETING, held at 7.30 pm in Hinton Martell Village Hall on Tuesday 29<sup>th</sup> May 2018

**PRESENT**

**Cllr Mr S. Wathen – Acting Chairman**

**Cllr Mrs S. Gilchrist, Cllr Ms D. White, Cllr Mrs M. Cook, Cllr Mrs P. Hill, Cllr Mr R. Hill**

**Also present was Mrs K. Bradbury the Parish Clerk**

As both the Chairman and Vice-Chairman were absent from the meeting Cllr Mrs S. Gilchrist proposed Cllr Ms Debbie White to take the chair. Cllr Ms D. White declined so Cllr Mr R. Hill proposed and Cllr Mrs P. Hill seconded Cllr Mr S. Wathen to take the chair.

**18.020. APOLOGIES**

Apologies were received from Cllr Mrs J. Manson, Cllr Mr J. Campbell and County Councillor Mr S. Butler.

**18.021. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

There were no Declarations of Interest to report.

**18.022. REQUESTS FOR DISPENSATIONS TO PARTICIPATE IN A MEETING**

There were no requests for dispensations to report.

**18.023. PUBLIC PARTICIPATION SESSION**

There were no questions from members of the public.

**18.024. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON – Tuesday 1<sup>st</sup> May 2018**

The Minutes of the Annual Parish Council Meeting held on Tuesday 1<sup>st</sup> May 2018 (pages 1262 - 1271) were approved and signed as a true record subject to the following amendment

- a. **Minute No 18/04, Appointment of Vice Chairman:** the first sentence of the minute should read – Cllr Ms D. White proposed and Cllr Mr S. Wathen seconded **Cllr Mrs J Manson** for Vice – Chairman and Cllr Mrs P. Hill and Cllr J. Campbell seconded **Cllr Mr S. Wathen** as Vice Chairman for 2018/2019

**18.025. MATTERS ARISING FROM THE MINUTES**

None.

**18.026. COUNTY COUNCILLOR'S REPORT**

There was nothing to report.

**18.027. DISTRICT COUNCILLOR'S REPORT**

There was nothing to report

**18.028 PARISH CLERK'S REPORT**

- a. **Update on the Advertisement for a New Clerk:** It was reported that there had been six replies to the advertisement for a Parish Clerk. These had been reduced to a shortlist of four applicants to be called for interview. **It was unanimously resolved that the Clerk should arrange the interviews as soon as possible and that the final decision be delegated to the appointment panel – proposed by Cllr Mrs M. Cook and seconded by Cllr Mrs P. Hill.**
- b. **Community Asset Transfer:** The only possible transfers of assets from EDDC to the Parish Council prior to the completion of the Local Government Reorganisation are two footpaths the location of which is unclear. The Council agreed that it was not prepared to accept so called “assets” that would entail as yet unspecified costs and responsibilities. The Clerk was requested to try and find the exact location of the footpaths.
- c. **Dorset Area Joint Committee:** The Dorset County Shadow Authority has been created and minutes of the last meeting and other information regarding progress of the transfer have been circulated to all members. Minutes and other information are available via the dorsetforyou website.
- d. **Dorset Steam Fair:** Pre-event meeting on 14<sup>th</sup> June 2018, the Parish Clerk will attend and report back at the next meeting of the Parish Council.
- e. **Website:** Notification of **Future Diary Dates** for the website – Village Fetes – Gussage All Saints is on Saturday 14<sup>th</sup> July and Witchampton is on Saturday 7<sup>th</sup> July
- f. **General Data Protection Regulations:** The Parish Clerk had circulated a preliminary draft copy of the Parish Council policy regarding the changes to the Data Protection Regulations. The Clerk was awaiting more detailed information from DAPTC and from NALC. This will allow an update of the policy at a later date. **It was resolved to approve the preliminary draft of the Parish Council Data Protection Policy with a view to updating and expanding the policy when further information becomes available, proposed by Cllr Ms D. White and seconded Cllr Mrs P. Hill.** Blandford Town Council has arranged a Staff briefing Session and a Councillor Briefing Session on the topic of the General Data Protection Regulations.
- g. **Local Government Boundary Commission:** The LGBC will be holding a briefing session on the electoral review of wards in the two new unitary councils. The Parish Clerk will attend. The briefing is prior to a public consultation scheduled to start on 3<sup>rd</sup> July
- h. **DAPTC Training**

Wednesday 9 May	7-9pm	<b>Introduction training for councillors (with less than 9 months experience)</b>	£40	Tarrant Keyneston VH, nr Blandford Forum DT11 9JE	Introductory course to be taken prior to the essentials for councillors course for new councillors who have been in post for less than 9 months. <b>Max no: 14</b>	New Councillors
Tuesday 22 May	7-9pm	<b>Essentials for Councillors</b>	£40	Tarrant Keyneston VH, nr Blandford Forum DT11 9JE	Trainer led and scenario based. <b>Max no: 16</b>	Councillors
Thursday 24 May	7-9pm	<b>How to chair a meeting</b>	£40	Dorset Youth Association, Dorchester, DT1 1QL	Trainers– Hilary Trevorah, Janet Page and Debbie Hollings <b>Max 18</b>	Chairmen
Wednesday 6 June	7-9pm	<b>Essential Finance for Councillors</b>	£40	Tarrant Keyneston VH, nr Blandford Forum DT11 9JE	<b>Max no: 18</b>	Councillors

Late June – date TBC	10am-4pm	Clerks Seminar	£70	Kingston Maurward College, Nr Dorchester DT2 8PX	All day seminar with updates and session relevant to all clerks. <b>Max no: 60</b>	Clerks
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### **18.029. PLANNING APPLICATIONS FOR CONSIDERATION**

There were no planning applications received

### **18.030. EAST DORSET DISTRICT COUNCIL PLANNING DECISIONS**

<b>Application No:</b>	<b>Location</b>	<b>Proposal</b>	<b>Decision</b>
3/18/0500 HOU	Setterfield Cottage, Crichel Lane, Witchampton	Single storey side/rear extension and alteration to utility room	<b>Permit</b>
3/18/0595 HOU	Rose Lea, Witchampton	Replace flat roof element of outbuilding with pitched roof and alter fenestration	<b>Permit</b>
3/18/3495 LB	Thatch Cottage, Long Crichel	To remove existing front porch and replace with an oak frame on a brick plinth porch with slate roof. (As amended by plans received 23/02/18)	<b>Permit</b>
3/18/0555 HOU	1 Crows Nest Bungalows, Moor Crichel	Single storey side and rear extensions and internal alterations	<b>Permit</b>

### **18.031. OTHER PLANNING MATTERS**

None

### **18.032. FINANCIAL MATTERS**

The following items were approved for payment – cheques signed by Cllr Mr R. Hill and Cllr Mrs S. Gilchrist

<b>Details</b>	<b>Amount (£)</b>	<b>V.A.T</b>	<b>Cheque Total</b>	<b>Cheque No:</b>
1 DAPTC GDPR Seminar Cllr Wathen	25.00	0.00	25.00	940
2 C.T. Mee B. Ground & R&BT Seat Mans'd Seat & Bus Shelters May 2018	161.00	0.00	161.00	941
<b>Total</b>	186.00	0.00	186.00	

### **18.033. CORRESPONDENCE**

- a. **Cranborne AONB Monthly Newsletter:** May 2018 issue
- b. **Local Councils Update:** May 2018 issue
- c. **Clerks & Councils Direct:** May 2018 issue

### **18.034 MATTERS OF INFORMATION**

- a. **Cllr Mrs M. Cook:** reported that the Blandford Men's Shed is taking on work refurbishing fingerposts for the AONB. Cllr Cook has given them the wood and letters required to get the Witchampton fingerpost refurbished.

- b. **Cllr Ms D. White:** reported that the road resurfacing at various locations in Vale of Allen had gone well. A larger grade of chippings had been used which have bedded down far better than in the past.
- c. **Cllr Mrs P. Hill:** Reported that fly tipping continues to be a problem around Gussage All Saints. The Clerk was asked to investigate the legality of having surveillance cameras at the worst spots.
- d. **Cllr R. Hill:** Reported that as there had not been any progress in removing the fingerpost pole at the Whiteways Hill junction a new pole has been purchased and is awaiting the Highways Department to have it installed.
- e. **Cllr Mrs S. Gilchrist:** complained that the resurfacing of Pound Hill was not carried out on the dates stated in the notice. And she felt that the preparation for the resurfacing had been poor.
- f. **Cllr Mr S. Wathen:**
  - i. **Grit Bin:** There has been no response regarding the filling of the new grit bin at Hinton Martell.
  - ii. **Fingerposts:** The fingerpost at Horseshoes has been installed.
  - iii. **Telephone Kiosk:** Shelves have been installed in the telephone kiosk and the installation of a defibrillator is being pursued.
  - iv. **Community Spirit:** Cllr Wathen suggested that the Vale of Allen could issue certificates to acknowledge local residents contributions to their community.  
**Refer to the next meeting.**

**Meeting closed at 8.50 pm**

**Signed.....**

**Date.....**

**Chairman**