

**VALE OF ALLEN PARISH COUNCIL**

**MINUTES**

**of the PARISH COUNCIL MEETING, held at 7.30 pm in Hinton Martell Village Hall on Tuesday 27<sup>th</sup> September 2016**

**PRESENT**

**Cllr Mr D. Gill – Chairman**

**Cllr Mr J. Campbell – Vice Chairman**

**Cllr Mr S. Wathen, Cllr Mrs S. Gilchrist, Cllr Ms D. White, Cllr Mrs M. Cook**

**Cllr Mrs P. Hill, Cllr Mr R. Hill**

**Also present were the Parish Clerk Mrs K. Bradbury and Cllr Mr S. Butler**

**16/085. APOLOGIES**

Apologies were received from, and District Councillor Mr S. S. Tong.

**16/086. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

There were no declarations of Interest to report.

**16/087. REQUESTS FOR DISPENSATIONS TO PARTICIPATE IN A MEETING**

There were no Requests for Dispensations to report.

**16/088. PUBLIC QUESTION TIME**

There were no members of the public present.

**16/089. MINUTES OF THE PARISH COUNCIL MEETING HELD ON – Tuesday 30 August 2016**

The Minutes of the Parish Council Meeting held on Tuesday 30th August 2016 (pages (1141 - 1143) having been approved, were adopted and signed as a true and correct record.

**16/090. MATTERS ARISING FROM THE MINUTES**

None.

**16/091. COUNTY COUNCILLOR'S REPORT**

**Cllr Mr S. Butler:**

The main item that Cllr Butler wanted to report upon was the current consultation on the Restructuring of the Dorset Councils. The intention is to reduce the 9 Councils (County, Borough and District) to two single Unitaries. This should yield considerable financial savings as well as substantial cuts in management and staff numbers. The Overall number of Councillors would also be reduced. The rising costs of providing services for Children and the Elderly are putting a great deal of pressure on Council budgets and the removal of duplication of services will yield improvements in efficiency of provision of services as well as substantial savings that can be used in other ways. As an example, fostering is much cheaper than keeping a child in care and a better funded fostering service starting at an earlier age would hopefully deliver better outcomes.

Parish and Town Councils will remain and will acquire more authority to take on tasks within their community that were previously provided by their District or County Council.

The District Council Offices at Furzehill will be closing on 14<sup>th</sup> November 2016. An ancillary office will be open in Allenvue House (Teachers Building), Allenvue Road, Wimborne, for general enquiries

#### **16/092. DISTRICT COUNCILLOR'S REPORT**

There was no report this month.

#### **16/093. PARISH CLERK'S REPORT**

- a. **Fingerposts:** Cllr Mrs M. Cook reported that refurbishment of fingerposts at Sheepphouse and Moor Crichel is ongoing and that her Fingerposts Bank Account is purely for the Witchampton area. Councillors in Gussage All Saints, Long Crichel and Hinton Martell were advised to set up accounts for their parishes as there are Parish Council funds earmarked for fingerposts which need to be passed on this year. Gussage All Saints has finished the fingerpost at the western end of the village and there is still the eastern end to do. Cllr Mr Richard Hill has found a source of aluminium letters in Ferndown which cost £2. per letter + VAT plain and £2.75 + VAT painted.
- b. **Burial Fees:** it was reported that a decision was made some years ago that only local residents would be allowed internment in the Witchampton burial Ground. Space is severely limited and it was felt that allowing burial for people from outside the Parish would use up the available space too quickly. **The Parish Council resolved to accept the Table of Parochial Fees as issued annually in January by the Archbishops Council.** The question of monuments in the Burial Ground is to be referred to the next meeting. *The Clerk to write to local Funeral Directors informing the of the Parishioners only rule.*
- c. **Affordable Housing, Witchampton:** Cllr Mrs M. Cook, Cllr Ms D. White and Cllr Mr J. Campbell met with representatives from Savills to discuss what type of housing provision would be acceptable in Witchampton in the future. Most of the existing housing on the Crichel Estate is no longer under the tied cottage regime, but older and retired workers may need to move into other types of accommodation. Many of the existing properties are listed buildings and only a limited amount of renovation can be done on these dwellings. There is also a need to provide low cost housing in order to keep young families in the village. It is not expected to have any large scale development but smaller scale proposals along with a certain amount of infilling. It was suggested that development should include Manswood and not be confined just to Witchampton.
- d. **Dorset Councils Infrastructure Changes:** Councillors discussed the consultation on the proposed changes to the Unitary Authorities in Dorset. **It was resolved that as the views of the Parish Councillors were so diverse there was little likelihood of agreement on a joint view; the Parish Council would not make a response to the Consultation. Individual Councillors are free to make their own responses.** Deadline for comments 25<sup>th</sup> October 2016.
- e. **Millennium Tree Avenue, Witchampton:** Councillors discussed the poor condition of the trees. The Clerk confirmed that in the minutes for September 1999 the Parish Council resolved to accept responsibility for the upkeep of the Millennium Avenue. It was noted that the trees were all within the Hinton Martell Parish Boundary. It was agreed that nothing could be done until a full examination of the state of the trees had been carried out. Refer to the next Parish Council Minutes

Minute No 16/093 Parish Clerk's Report continued

- f. **Ward Budget 2015/2016:** Reports on the outcome of the EDDC Ward Budget Allocations for 2015/2016 and how they have been used, have been passed on to Cllr Mr S. Tong.
- g. **Ward Budget Allocation 2016/2017:** Cllr Mr D. Gill attended a meeting of Parish Council Chairmen to discuss the allocation of the EDDC Ward Budget for 2016/2017. It was decided that this year £500 would be allocated to Gussage All Saints for refurbishment of their fingerposts and £500 to go to the Hinton Martell Village Hall refurbishment project. Cllr Mr R. Hill was advised to set up a fingerposts account as soon as possible.
- h. **DAPTC Training 2016.**

Date	Time	Course	Cost	Venue
29/09/2016	6.45pm	Workshop on Local Government Reorganisation	£35	Horton & Chalbury Village Hall
13/10/2016	10am – noon	Budgeting and Precepts	£35	Dorset Youth Association, Dorchester
19/10/2016	7.00pm – 9.00pm	Essentials for all Councillors (1)	£35	Tarrant Keynston Village Hall
22/11/2016	7.00pm – 9.00pm	Essentials for all Councillors (2)	£35	Tarrant Keynston Village Hall

Cllr Mr S. Wathen and Cllr Mrs M. Cook informed the Council that they would be attending the workshop on 29<sup>th</sup> September.

#### **16/094. PLANNING APPLICATIONS FOR CONSIDERATION**

Application No:	Location	Proposal	Type
3/16/1406	Southfield, Mead Lane, Gussage All Saints	Erection of Agricultural Barn	FUL
3/16/1444	Maximillian Cottage, Manswood Common Witchampton	Erection of 1 x 3 bedroom dwelling and detached garage following demolition of existing dwelling	FUL
3/16/1333	8 Five Ash Cottages, Dark Lane, Witchampton	Two storey side extension	HOU
3/16/1424	Specklesfield, Newtown Lane, Witchampton	Replacement of existing agricultural storage building	FUL
3/16/0985	Cock Crow Farm, Cock Road, Long Crichel	Construct fenced outdoor riding school	FUL

**Parish Council Comments on Planning Applications**

- a. **Planning Application 3/16/1406/FUL Southfield, Mead Lane, Gussage All Saints.** Parish Council comment – NO OBJECTION
- b. **Planning Application 3/16/1444/FUL Maximillian Cottage, Manswood Common, Witchampton.** Parish Council comment – NO OBJECTION
- c. **Planning Application 3/16/1311/HOU 8 Five Ash Cottages, Dark Lane, Witchampton** Parish Council comment – SUPPORT – aesthetically a great improvement
- d. **Planning Application 3/16/1424 Specklesfield, Newtown Lane, Witchampton** Parish Council comment – NO OBJECTION
- e. **Planning Application 3/16/0985, Cock Crow Farm, Cock Road, Long Crichel** Parish Council comment – NO OBJECTION

**16/095. EAST DORSET DISTRICT COUNCIL PLANNING DECISIONS**

<b>Application No:</b>	<b>Location</b>	<b>Proposal</b>	<b>Type</b>
3/16/1109 HOU	2 Bowerswain Cottages, Bowerswain Hollow, Gussage All Saints,	Two storey side extension with enlarged entrance porch	<b>Permit</b>
3/16/0200 HOU	The Cloisters, Manswood	Extension to existing dwelling and new garage	<b>Permi</b>
3/16/1014 HOU	Crichel House, Longmans Road, Moor Crichel	New reflecting pool and garden pavilion in the Walled Garden	<b>Permit</b>
3/16/1015 LBC	Crichel House, Longmans Road, Moor Crichel	New reflecting pool and garden pavilion in the Walled Garden	<b>Permit</b>

**16/096. OTHER PLANNING MATTERS**

- a. **Application 3/16/1896/TCA to Carry out Tree Works: Stocks Barn, Abbey Farm, Lower Street, Witchampton.** T1 & T2 to fell – Cypress. T3 Cherry – Crown Lift to 2.5m on field side. T4 Cherry – remove second lowest primary over garden, remove three lowest secondary branches off lower primary, reduce leader 2 – 3m; reduce three tips by 1 – 2m. T5 Cherry Plum – reduce basal branches up to 2m. T6 Birch – reduce or remove branches to allow clearance of 2 – 3m from building. T7 Mountain Ash – reduce or remove branches to allow clearance of 2-3m from building. T8 Crab Apple – Fell. The Parish Council had no objection to the proposed works

**16/097. FINANCIAL MATTERS**

- a. **Authorisation and payment of Cheques:** The cheques having been approved were signed by Cllr Mr J. Campbell and Cllr Mrs S. Gilchrist

	<b>Details</b>	<b>Amount (£)</b>	<b>Cheque No:</b>
1	K. Bradbury, Clerk's Salary August 2016	284.29	824
2	Inland Revenue PAYE August 2016	66.07	825
3	Mr C. Mee Treating Burial Ground, R&BT Seat & Manswood Seat Sept 2016	100.00	826
4	Mr M. Goodwin Gaunts Common Notice board	355.00	827

5	Mrs Lisa Goodwin Administration Services April - September 2016	389.20	828
	Total	1194.56	

- b. **To approve the Unaudited Accounts for Year ended 31<sup>st</sup> March 2016:** It was unanimously resolved to accept and approve the unaudited accounts to the year ending 31<sup>st</sup> March 2016. Proposed by Cllr Mr J. Campbell and seconded by Cllr Mrs P. Hill:
- c. **To receive and approve Internal Auditor's Report for 2015/2016:** It was unanimously resolved to accept the Internal Auditor's Report for the Accounts for the year ended 31<sup>st</sup> March 2016. Proposed by Cllr Mrs M. Cook and seconded by Cllr Mrs S. Gilchrist.
- d. **To Approve Financial Risk assessment for 2015:** It was unanimously resolved to accept the Financial Risk assessment for 2015. Proposed by Cllr Mr R. Hill and seconded by Cllr Mrs M. Cook.

#### **16/098. CORRESPONDENCE**

- a. **Annual Budget Meeting:** The meeting will be held on Tuesday 11<sup>th</sup> October 2016 starting at 7.00pm. Cllr Mr D. Gill has agreed to host the meeting.
- b.
- c. **Flood Alleviation:** A request was received from the Environment Agency for information about historic flooding problems within the Vale of Allen Parish Boundary. A notice was posted on all the Parish Council notice boards and also distributed to all Councillors
- d. **Community Infrastructure Levy:** Information regarding the revised proposals was forwarded to all Councillors
- e. **Mobile Library Service:** A report regarding the user survey and the proposals for alternative arrangements to replace the mobile library service were forwarded to all Councillors.
- f. **Five Ash Cottages:** Notification of road closure, starting 2<sup>nd</sup> October 2016 to 7<sup>th</sup> October 2016 was distributed for posting on the relevant notice-boards
- g. **Clerks & Councils Direct**
- h. **Local Council Review**

#### **16/099. MATTERS OF INFORMATION**

- a. **Cllr Mrs M. Cook:** Witchampton Play Park Committee has made a request for a dog bin at the entrance to the play park. The Clerk was asked to write to the District Council on their behalf.
- b. **Cllr Mr S. Wathen:** The pathway between Asbury Cottages and Martins in Hinton Martell is overgrown with moss and gets very slippery in wet weather. Refer to the next Parish Council meeting.
- c. **Cllr Mr D. Gill:**
  - i. **Telephone Kiosks:** Cllr Gill enquired whether the telephone kiosks were included in the insurance schedule. The Clerk to check
  - ii. **East Dorset District Council Offices:** it was reported that the Council offices at Furzehill will close on 14<sup>th</sup> November 2016 and will be moving to Christchurch. A small ancillary office will be established at Allenvue House (Teachers Building Society Building) Allenvue Road, Wimborne.
  - iii. **Funding of Fingerposts:** At the Chairmen's meeting to discuss the Ward Budget Allocations, Cllr Mr S. Tong expressed his surprise that Dorset County Council had decided not to fund refurbishment of fingerposts

**d. Parish Clerk**

- i. **Mr Gale, Rose Villas, Witchampton:** A complaint has been received regarding the ongoing problem of parking in the centre of the village.
- ii. **Memorials in the Burial Ground:** It was reported that a request has been made to Minster Memorials, Wimborne for a slab covering the entire grave surface. Minster memorials will try to dissuade the clients from this route but if the family insists the matter will have to be raised for discussion at the next Parish Council meeting.

**Meeting closed at 9.57 pm**

**Signed.....**

**Date.....**

**Chairman**