

<b>VALE OF ALLEN PARISH COUNCIL</b>
-------------------------------------

<b>MINUTES</b>
----------------

**of the PARISH COUNCIL MEETING, held at 7.30 pm in Gussage All Saints  
Village Hall on Tuesday 25<sup>th</sup> October 2016**

**PRESENT**

Cllr Mr D. Gill – Chairman

Cllr Mr J. Campbell – Vice Chairman

Cllr Mr S. Wathen, Cllr Ms D. White, Cllr Mrs M. Cook, Cllr Mrs P. Hill, Cllr Mr R. Hill

Also present was the Parish Clerk Mrs K. Bradbury

**16/105. APOLOGIES**

Apologies were received from, Cllr Mrs S. Gilchrist, District Councillor Mr S. S. Tong and County Councillor Mr S. Butler

**16/106. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

There were no declarations of Interest to report.

**16/107. REQUESTS FOR DISPENSATIONS TO PARTICIPATE IN A MEETING**

There were no requests for dispensations to report.

**16/108. PUBLIC QUESTION TIME**

There were no members of the public present.

**16/109. MINUTES OF THE PARISH COUNCIL MEETING HELD ON – Tuesday 27<sup>th</sup> September 2016**

The Minutes of the Parish Council Meeting held on Tuesday 27<sup>th</sup> September 2016 (pages (1144 - 1149) having been approved, were adopted and signed as a true and correct record subject to the correction of several typographical errors.

**16/110. MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON – Tuesday 18<sup>th</sup> October 2016**

The minutes of the Extraordinary Parish Council Meeting held on Tuesday 18<sup>th</sup> October 2016 (pages 1150 – 1151) having been approved, were adopted and signed as a true and correct record.

**16/111. MATTERS ARISING FROM THE MINUTES**

**Minute No 16/099 Telephone Kiosks:** Telephone kiosks are covered under street furniture in the insurance schedule

**16/112. COUNTY COUNCILLOR'S REPORT**

There was no report this month.

**16/113. DISTRICT COUNCILLOR'S REPORT**

There was no report this month.

**16/114. PARISH CLERK'S REPORT**

- a. **Calendar of Meetings for 2017:** It was resolved to approve the **Calendar of Meetings for 2017**. Village Hall secretaries have been notified of the booking dates.
- b. **Fingerposts:** It was reported that Gussage All Saints would channel the footpaths fund through the Gussage All Saints Village Hall. Long Crichel will be working jointly with the existing Witchampton fund and Cllr Mr S. Wathen is discussing the possibility of using the Hinton Martell Village Hall account
- c. **Dorset Councils Infrastructure Changes:** A detailed breakdown of the Parish Council responses to the consultation on the proposed changes to the Unitary Authorities in Dorset is available in the minutes of the Extraordinary Parish Council meeting held on 18<sup>th</sup> October 2016. It was noted that there was very little detailed information available on which to judge the merits of the various options and on which to make an informed decision.
- d. **Millennium Tree Avenue, Witchampton:** It was reported that the Crichel Estate has cut back the hedge and has pruned the trees on the east side of Witchampton Lane. Mr A. Mitchell and some volunteers have made a start on cutting back the trees on the west side of the lane. It was suggested that Mr Mitchell be invited to attend a Parish Council meeting to discuss the future arrangements for maintaining the avenue, it was also suggested that the Millennium Tree Avenue would be a suitable subject for discussion at the Annual Parish Meeting in May 2017
- e. **Grit Bins:** The grit bins have been checked and although they have a hard crust on top, the material beneath is still usable. The clerk was requested to write an find out whether the first refill will be for free as the bins have not required topping up for the last three years.
- f. **Parking in Witchampton:** It was reported that the clerk met with Police Constable Andy Flanagan from the Safer Neighbourhoods Team to discuss parking in the village centre. He agreed to arrange for some visits by the police to talk to parents about inappropriate parking. The Clerk has also spoken to Mr Faye and will send him some notices to put on the windscreens of any offending vehicles.
- g. **Hinton Martell Footpath:** It was reported that Mr Mee has a spraying licence and could treat the footpath. Cllr Mr S. Wathen indicated that he would be willing to do it himself.
- h. **Electronic Planning:** Cllr Mr S. Wathen had researched projectors and had identified two that would be suitable for use by the clerk.
- i. **Witchampton Burial Ground Memorials:** A sketch of the type of memorial requested for placement in the Witchampton Burial Ground was circulated to all councillors. **It was resolved that the request should be refused. Proposed by Cllr Mr S. Wathen and seconded by Cllr Mr J. Campbell.**
- j. **Local Government Finance Settlement:** It was decided to oppose the proposal to cap Parish and Town Council Precepts to a 2% increase and to trigger a referendum if this amount is exceeded. The Parish Clerk was asked to complete the Consultation on Parish and Town Council Referendums. The Clerk was also requested to prepare a draft letter to Simon Hoare, MP for North Dorset, asking for his support in this matter.

**16/115. PLANNING APPLICATIONS FOR CONSIDERATION**

<b>Application No:</b>	<b>Location</b>	<b>Proposal</b>	<b>Type</b>
3/16/1747	2 Uppington Close, Hinton Martell	Erection of single storey extension to rear of garage. Changes in fenestration	HOU
3/16/1181	The Old House, Pound Hill, Witchampton	Create a small shower and toilet room inside the front bedroom (Retrospective alteration)	LBC
3/16/1887	4 Primrose Hill, Witchampton	Erection of two storey side and rear extension	HOU
3/16/2264	Honeysuckle Cottage, Moor Crichel	Demolish rear extension and side porch. Erect two storey extension to rear (NW) of property.	HOU

**Parish Council Comments on Planning Applications**

- a. **Planning Application. 3/16/1747/HOU 2 Uppington Close, Hinton Martell.**  
Parish Council comment – This item was not received in time to be considered at the September meeting and therefore was out of time.
- b. **Planning Application 3/16/1181/LBC The Old House, Manswood, Witchampton** Parish Council comment – NO OBJECTION
- c. **Planning Application 3/16/1887/HOU 4 Primrose Hill, Witchampton** Parish Council comment – NO OBJECTION
- d. **Planning Application 3/16/2264/HOU Honeysuckle Cottage, Moor Crichel**  
Parish Council comment – NO OBJECTION

**16/116. EAST DORSET DISTRICT COUNCIL PLANNING DECISIONS**

<b>Application No:</b>	<b>Location</b>	<b>Proposal</b>	<b>Type</b>
3/16/1109/HOU	2 Bowerswain Cottages, Bowerswain Hollow, Gussage All Saints,	Two storey side extension with enlarged entrance porch	<b>Permit</b>
3/16/1498/FUL	High lea Dairy, Witchampton Lane, Witchampton	Conversion of redundant buildings to 1 x 3bed dwelling house	<b>Permit</b>
3/16/1200/HOU	14 Five Ash Cottages, Witchampton	Erection of single storey rear extension	<b>Permit</b>

**16/117. OTHER PLANNING MATTERS**

There were no other planning matters to report.

**16/118. FINANCIAL MATTERS**

- a **Authorisation and payment of Cheques:** The cheques having been approved were signed by Cllr Mr J. Campbell and Cllr Mr R. Hill

	Details	Amount (£)	Cheque No:
1	K. Bradbury, Clerk's Salary June & September 2016	569.83	827
2	Inland Revenue PAYE June & September 2016	148.93	828
3	Mr C. Mee Treating Burial Ground, R&BT Seat & Manswood Seat July & Oct 2016 & £47 underpaid on August invoices	196.00	829
	<b>Total</b>	914.76	

- b. **To Approve the Audit Plan for 2016:** It was resolved to approve the Annual Audit Plan for 2016. Proposed by Cllr Mrs M. Cook and seconded by Cllr Mrs P. Hill
- c. **To Approve the Characteristics and Standards of Effectiveness of the Internal Audit 2016:** It was resolved to approve the Characteristics and Standards of Effectiveness of the Internal Audit for 2016. Proposed by Cllr Ms D. White and seconded by Cllr Mr S. Wathen.
- d. **To Approve Financial Risk Assessment 2016:** It was resolved to approve the Financial Risk Assessment for 2016. Proposed by Cllr Mr R. Hill and seconded by Cllr Mrs P. Hill.
- e. **Receipt of 2nd Half of Precept 2016/2017:** It was reported that the second half of the precept (£6,600) was deposited in the TSB Business Account on 30<sup>th</sup> September 2016.
- f. **To Approve Clerk's Salary Increase:** It was reported that the NALC has negotiated a 1% increase starting on 1<sup>st</sup> April 2016 and a further 2% increase starting on 1<sup>st</sup> April 2017. **It was resolved to approve the Clerk's salary increases for 1<sup>st</sup> April 2016 and 1<sup>st</sup> April 2017 as set out in the tables issued by the NALC. Proposed by Cllr J. Campbell and seconded by Cllr Ms D. White**

**16/119. CORRESPONDENCE**

There was no correspondence received prior to the publication of this agenda.

**16/120. MATTERS OF INFORMATION**

- a. **Cllr Mr J. Campbell:** reported that fibre broadband is being brought to Hemsworth from Tarrant Hinton. The supplier is Wessex Broadband
- b. **Cllr Mr S. Wathen:**
- i. Requested that Hinton Martell be included on the Minutes distribution list as he will be posting the minutes on the new notice board.
  - ii. Distributed a leaflet issued by the Priests House Museum inviting residents to attend a community mapping workshop.
  - iii. Reported that Emley Lane is now almost completely overgrown. Cllr Wathen will speak to Mr James Ireland, the owner of the hedges.

**Meeting closed at 9.07 pm**

Signed.....

Date.....

**Chairman**