

**VALE OF ALLEN
PARISH COUNCIL**

C/o 8, Fairfield Road
Wimborne
Dorset **BH21 2AJ**
Tel: 01202 887482
e-mail:
voapc@outlook.com

15th November 2016

Dear Councillor

You are summoned to attend a Meeting of the Vale of Allen Parish Council to be held at 7.30pm on **Tuesday 22nd November 2016**, in **Witchampton Village Hall**, to transact the following business:

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST IN MATTERS ON THIS AGENDA
3. DISPENSATIONS TO PARTICIPATE IN A MEETING
4. PUBLIC QUESTION TIME
5. TO APPROVE AND ADOPT THE MINUTES OF THE PARISH COUNCIL MEETING– held on Tuesday 25th October 2016 (pages 1152 - 1155)
6. MATTERS ARISING FROM THE MINUTES – for information only
7. COUNTY COUNCILLOR'S AND DISTRICT COUNCILLORS' REPORTS – Cllr Mr S. Butler and Cllr Mr S.S. Tong
8. PARISH CLERK'S REPORT – see attached list
9. PLANNING APPLICATIONS FOR CONSIDERATION – see attached list
10. EDDC PLANNING DECISIONS – see attached list
11. OTHER PLANNING MATTERS
12. FINANCIAL MATTERS
 - a. Approval and signing of cheques for payment – see attached list
 - b. To consider approval of the recommendations set out in the minutes of the Finance Working Group on 11th October 2016 – see attached list
 - c. To approve the budget for 2017/2018
 - d. To set the Precept for 2017/2018
13. CORRESPONDENCE
14. MATTERS OF INFORMATION

Yours sincerely

Mrs K. Bradbury
Parish Clerk

The minutes of the last meeting can be viewed at The Gussage All Saints Village Hall, Hinton Martell and Gaunts Common Notice Boards: The Bakery, Long Crichel: Witchampton And Crichel Social Club, and the Public Library, Wimborne

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Item 8 – Parish Clerk’s Report

- a. **Gussage All Saints Telephone Kiosk:** To approve the adoption of the telephone kiosk at Gussage All Saints
- b. **Local Councils update:** to approve registration to receive the Local Councils Update at a cost of £100 per annum for 12 copies and access to electronic information.
- c. **Millennium Tree Avenue, Witchampton:** To discuss the condition of the trees and to consider plans for the future maintenance of the avenue
- d. **Hinton Martell Footpath:** To consider spraying of the footpath with moss-killer
- e. **Local Government Finance Settlement:** Consultation on Parish and Town Council Referendums

Item 9 EDDC Planning Applications for Consideration

Application No:	Location	Proposal	Type
3/16/2250	6 Uppington Close, Hinton Martell	Carry out land drainage works and alter ground levels (Retrospective)	FUL
3/16/2172	Highcroft, Woodcutts Lane, Holt	Resubmission following application 3/16/0592. Erect two storey side extension to provide further accommodation. Roof to gable. Single storey rear extension	HOU
3/16/2363	Applegarth, Pound Hill, Witchampton	Installation of roof lights	LBC

Item 10 EDDC Planning Decisions

Application No:	Location	Proposal	Type
3/16/0985 /FUL	Cock Crow Farm, Cock Road, Moor Crichel	Construct fenced outdoor riding school (25m x 50m)	Permit

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Item 12(a) Financial Matters: Cheques for authorisation

	Details	Amount (£)	Cheque No:
1	K. Bradbury, Clerk's Salary Nov 2016 £284.91 Clerks Expenses Jan - Sept 2016 £255.56	540.47	832
2	Inland Revenue PAYE June & September 2016	68.73	833
3	G.A.S. Village Hall Hire 2014,2015,2016	156.00	834
4	Communicorp Local Councils Update 2016	100.00	835
5	Mr C. Mee Treating Burial Ground and R&BT Seat Nov 2016 & £49.50 plus 50p underpaid invoice 0146045	50.00	836
	Total	915.20	

Budget Recommendations made by the finance Working Group

- a. Recommended that the Quarterly Broadband Allowance for the Clerk is raised to £50 and that the Clerk will switch to unlimited Superfast when a good deal comes on offer.
- b. Recommended that the category labelled "Computer Replacement" is changed to "Office Equipment"
- c. Recommended that £2,500 be set aside for the refurbishment of the Millennium Avenue.
- d. Recommended that a budget of £500 is set to cover regular maintenance of all the Parish Council benches.
- e. Rest and be Thankful Seat replacement fund; recommended that £500 be added to the budget for 2017/2018 but that this should be the last payment from the Parish Council and that the remainder should be raised by public subscription.
- f. Recommended that a sum of £50 be paid annually to Councillors to cover their expenses.
- g. Recommended that the Clerk investigates the cost and the location of a bus shelter in Hinton Martell with a view to including this item in the 2018/2019 budget
- h. To approve the budget figures for 2017/2018
- i. To set the precept requirement for 2017/2018

Item 13 Correspondence

Clerks & Councils Direct: November 2016 issue

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