

**VALE OF ALLEN  
PARISH COUNCIL**

C/o 8, Fairfield Road  
Wimborne  
Dorset **BH21 2AJ**  
Tel: 01202 887482  
e-mail:  
voapc@outlook.com

14<sup>th</sup> December 2016

Dear Councillor

You are summoned to attend a Meeting of the Vale of Allen Parish Council to be held at 7.30pm on **Tuesday 22<sup>nd</sup> November 2016**, in **Witchampton Village Hall**, to transact the following business:

**AGENDA**

1. TO RECEIVE APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST IN MATTERS ON THIS AGENDA
3. DISPENSATIONS TO PARTICIPATE IN A MEETING
4. PUBLIC QUESTION TIME
5. TO APPROVE AND ADOPT THE MINUTES OF THE PARISH COUNCIL MEETING– held on Tuesday 25<sup>th</sup> October 2016 (pages 1152 - 1155)
6. MATTERS ARISING FROM THE MINUTES – for information only
7. COUNTY COUNCILLOR'S AND DISTRICT COUNCILLORS' REPORTS – Cllr Mr S. Butler and Cllr Mr S.S. Tong
8. PARISH CLERK'S REPORT – see attached list
9. PLANNING APPLICATIONS FOR CONSIDERATION – see attached list
10. EDDC PLANNING DECISIONS – see attached list
11. OTHER PLANNING MATTERS
12. FINANCIAL MATTERS
  - a. Approval and signing of cheques for payment – see attached list
  - b. To consider approval of the recommendations set out in the minutes of the Finance Working Group on 11<sup>th</sup> October 2016 – see attached list
  - c. To approve the budget for 2017/2018
  - d. To set the Precept for 2017/2018
13. CORRESPONDENCE
14. MATTERS OF INFORMATION

Yours sincerely

Mrs K. Bradbury  
Parish Clerk

***The minutes of the last meeting can be viewed at The Gussage All Saints Village Hall, Hinton Martell and Gaunts Common Notice Boards: The Bakery, Long Crichel: Witchampton And Crichel Social Club, and the Public Library, Wimborne***

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**Item 8 – Parish Clerk’s Report**

- a. **Gussage All Saints Telephone Kiosk:** To approve the adoption of the telephone kiosk at Gussage All Saints
- b. **Local Councils update:** to approve registration to receive the Local Councils Update at a cost of £100 per annum for 12 copies and access to electronic information.
- c. **Millennium Tree Avenue, Witchampton:** To discuss the condition of the trees and to consider plans for the future maintenance of the avenue
- d. **Hinton Martell Footpath:** To consider spraying of the footpath with moss-killer
- e. **Local Government Finance Settlement:** Consultation on Parish and Town Council Referendums

**Item 9 EDDC Planning Applications for Consideration**

<b>Application No:</b>	<b>Location</b>	<b>Proposal</b>	<b>Type</b>
3/16/2250	6 Uppington Close, Hinton Martell	Carry out land drainage works and alter ground levels (Retrospective)	FUL
3/16/2172	Highcroft, Woodcutts Lane, Holt	<b>Resubmission following application 3/16/0592. Erect two storey side extension to provide further accommodation. Roof to gable. Single storey rear extension</b>	HOU
3/16/2363	Applegarth, Pound Hill, Witchampton	Installation of roof lights	LBC

**Item 10 EDDC Planning Decisions**

<b>Application No:</b>	<b>Location</b>	<b>Proposal</b>	<b>Type</b>
3/16/0985 /FUL	Cock Crow Farm, Cock Road, Moor Crichel	Construct fenced outdoor riding school (25m x 50m)	<b>Permit</b>

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**Item 12(a) Financial Matters:** Cheques for authorisation

	Details	Amount (£)	Cheque No:
1	K. Bradbury, Clerk's Salary Nov 2016 £284.91 Clerks Expenses Jan - Sept 2016 £255.56	540.47	832
2	Inland Revenue PAYE June & September 2016	68.73	833
3	G.A.S. Village Hall Hire 2014,2015,2016	156.00	834
4	Communicorp Local Councils Update 2016	100.00	835
5	Gussage All Saints Village Hall Fingerposts 2016	125.00	836
6	Hinton Martell Village Hall Fingerposts 2016	125.00	837
7	Witchampton & Crichel Fingerposts 2016	250.00	838
8	G.A.S. Clock Maintenance	200.00	839
9	Mr C. Mee Treating Burial Ground and R&BT Seat Nov 2016 & £49.50 plus 50p underpaid invoice 0146045	50.00	840
	<b>Total</b>	1615.20	

**Budget Recommendations made by the finance Working Group**

- a. Recommended that the Quarterly Broadband Allowance for the Clerk is raised to £50 and that the Clerk will switch to unlimited Superfast when a good deal comes on offer.
- b. Recommended that the category labelled "Computer Replacement" is changed to "Office Equipment"
- c. Recommended that £2,500 be set aside for the refurbishment of the Millennium Avenue.
- d. Recommended that a budget of £500 is set to cover regular maintenance of all the Parish Council benches.
- e. Rest and be Thankful Seat replacement fund; recommended that £500 be added to the budget for 2017/2018 but that this should be the last payment from the Parish Council and that the remainder should be raised by public subscription.
- f. Recommended that a sum of £50 be paid annually to Councillors to cover their expenses.
- g. Recommended that the Clerk investigates the cost and the location of a bus shelter in Hinton Martell with a view to including this item in the 2018/2019 budget

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- h. To approve the budget figures for 2017/2018**
- i. To set the precept requirement for 2017/2018**

**Item 13 Correspondence**

- a. **Clerks & Councils Direct:** November 2016 issue
- b. **DAPTC:** Annual Report 2015 – 2016
- c. **East Dorset News:** Autumn 2016 edition

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