

**VALE OF ALLEN
PARISH COUNCIL**

C/o 8, Fairfield Road
Wimborne
Dorset **BH21 2AJ**
Tel: 01202 887482

e-mail: voapc@outlook.com
Web: <http://vale-of-allen-pc.org.uk>

6th December 2017

Dear Councillor

You are summoned to attend a Meeting of the Vale of Allen Parish Council to be held at **7.30pm on Tuesday 12th December 2017**, in **Witchampton Village Hall**, to transact the following business:

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST IN MATTERS ON THIS AGENDA
3. DISPENSATIONS TO PARTICIPATE IN A MEETING
4. PUBLIC PARTICIPATION SESSION (Standing Orders Suspended) an opportunity for members of the public to raise issues of concern or interest
5. TO APPROVE AND ADOPT THE MINUTES OF THE PARISH COUNCIL MEETING – held on Tuesday 21st November 2017 (pages 1227 - 1229)
6. MATTERS ARISING FROM THE MINUTES – for information only
7. COUNTY COUNCILLOR'S AND DISTRICT COUNCILLORS' REPORTS – Cllr Mr S. Butler and Cllr Mr S.S. Tong
8. PARISH CLERK'S REPORT – see attached list
9. PLANNING APPLICATIONS FOR CONSIDERATION – see attached list
10. EDDC PLANNING DECISIONS – see attached list
11. OTHER PLANNING MATTERS
12. FINANCIAL MATTERS
 - a. Approval and signing of cheques for payment – see attached list
13. CORRESPONDENCE
14. MATTERS OF INFORMATION

Yours sincerely
Mrs K. Bradbury
Parish Clerk

The minutes of the last meeting can be viewed at The Gussage All Saints Village Hall, Hinton Martell and Gaunts Common Notice Boards: The Bakery, Long Crichel: Witchampton And Crichel Social Club, and the Public Library, Wimborne

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VALE OF ALLEN PARISH COUNCIL meeting to be held on Tuesday 12th December 2017

Item 8 – Parish Clerk’s Report

- a. **Audit Plan:** To approve the audit plan for 2017
- b. **Characteristics and Standards of Effectiveness:** To approve the Characteristics and Standards of effectiveness of the Internal Audit for 2017
- c. **Risk Assessment:** To approve the Annual Risk Assessment for 2017
- d. **Budget 2018/2019:** To approve the proposed budget figures for 2018/2019
- e. **Precept 2018/2019:** To approve the proposed precept for 2018/2019
- f. **Witchampton Club Bus Shelter:** To consider the quotations received for repair of the Witchampton Club Bus Shelter roof
- g. **Local Government Review:** To consider the consultation document from the Boundary Commission regarding proposals to straighten out some anomalies in the boundaries between Witchampton and Chalbury.

Item 9 EDDC Planning Applications for Consideration

Application No:	Location	Proposal	Type
3/17/2467	Horseshoes Farm, Holt	Erect replacement two story property with detached garage following demolition of existing two storey property. (Amended by drawings received 23/10/17 and 27/11/17)	FUL
3/17/3230	Crows Nest Bungalows, Moor Crichel	Single storey extension to existing house, workshop to rear of property.	HOU
3/17/2857	Land Adjacent to Summerhill, Gussage All Saints	Erect two dwellings with associated parking. Departure from the development plan as the site is outside the village infilling boundary	FUL

Item 10 EDDC Planning Decisions

Application No:	Location	Proposal	Decision
3/17/2669 /CONDR	Manor Farm Buildings, Gussage All Saints	Change of use from live/work to dwelling only	Refused
3/17/2324 /HOU	Forest View, Gaunts Common	Erection of retaining boundary wall to front (retrospective)	Permit

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3/17/2589 /CLP	Church Mead, Harley Lane, Gussage All Saints	Replacement of existing conservatory roof with pitched 35' roof	Not lawful
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Item 11 Other Planning Matters – Tree work approved

- a. **3/17/2757/TCA: Culpepper House, Gussage All Saints. Fell T1 – Field Maple**
- b. **3/17/2890/TCA: Church Mead, Harley Lane, Gussage All Saints. T1 – Copper Beech – Reduce crown by a maximum 3m, crown thin by 20%.**
- c. **3/17/3000/TCA: All Saints Church, Gussage All Saints. T1 – Cherry Tree – Fell. T2 – Cherry Tree crown reduce by 1 metre. T3 – Hawthorn – Fell.**

Item 12 Financial Matters:

a. Cheques for authorisation

	Details	Amount (£)	V.A.T	Cheque Total	Cheque No:
1	K. Bradbury, Clerk's Salary November 2017	342.28	0.00	342.28	911
2	HMRC PAYE due November 2017	63.03	0.00	63.03	912
3	Normtech - die cast letters for fingerpost	179.97	40.00	219.97	913
4	Mark Goodwin - Deposit for H. Parva Noticeboard (£115)and general notice board maintenance (£166)	281.00	0.00	281.00	914
5	Gussage All Saints Village Hall Hire x4 for 2017	48.00	0.00	48.00	915
6	DAPTC budgets & Precepts Seminar	35.00	0.00	35.00	916
7	Gussage All Saints PCC - Church clock Maintenance 2017	200.00	0.00	200.00	917
	Total	1149.28	40.00	1189.28	

Item 13 Correspondence

- a. **Local Councils Update: November 2017 Edition**

Cheques Over £100 Authorised for Payment November 2017

	Details	Amount (£)	V.A.T	Cheque Total	Cheque No:
1	K. Bradbury, Clerk's Salary October 2017	398.95	0.00	398.95	906
	Total	398.95	0.00	398.95	

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