

<b>VALE OF ALLEN PARISH COUNCIL</b>
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<b>MINUTES</b>
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**of the ANNUAL PARISH COUNCIL MEETING, held at 7.30 pm in Hinton Martell  
Village Hall Village Hall on Tuesday 2<sup>nd</sup> May 2017**

**PRESENT**

Cllr Mr J. Campbell – Chairman

Cllr Mr S. Wathen – Vice Chairman

Cllr Mr D. Gill, Cllr Mrs M. Cook, Cllr Ms D. White, Cllr Mrs P. Hill, Cllr Mr R. Hill

Also present Mrs K. Bradbury Parish Clerk

**17/01. APOLOGIES**

Apologies were received from, Cllr Mrs S. Gilchrist,

**17/02. APPOINTMENT OF CHAIRMAN FOR 2017/2018**

Cllr Mrs M. Cook proposed Cllr Mr D. Gill but Cllr Gill declined to take the post.

Cllr Ms D. White proposed and Cllr Mr S. Wathen seconded Cllr Mr J. Campbell; there being no other nominations it was unanimously resolved to appoint Cllr Mr J. Campbell as Chairman of the Vale of Allen Parish Council for the Year 2017/2018

**17/03. DECLARATION OF ACCEPTANCE OF OFFICE**

The Chairman, Cllr Mr J. Campbell having read out the declaration and duly signed the Declaration of Acceptance of Office in the presence of the Clerk.

On behalf of the Council, The Chairman expressed his thanks to Cllr Mr D. Gill for his past service as Chairman.

**17/04. APPOINTMENT OF VICE-CHAIRMAN FOR 2017/2018**

Cllr Mrs M. Cook proposed and Cllr Ms D. White seconded Cllr Mr S. Wathen, there being no other nominations it was unanimously resolved to appoint Cllr Mr S. Wathen as Vice Chairman for 2017/2018.

**17/05. APPOINTMENT OF OFFICERS AND REPRESENTATIVES FOR 2017/2018**

It was resolved to keep the appointments of Officers and Representatives unchanged - See page 1197 of the minutes. The Clerk was asked to speak to Cllr Mrs S. Gilchrist to ascertain whether she now felt well enough to start attending Council meetings more regularly. The Clerk was also asked to check with Mrs Ruth Goulden that she was willing to continue as the representative for Ancient Monuments.

**17/06. APPOINTMENT OF COMMITTEES AND WORKING PARTIES FOR 2016/17**

It was resolved to remove Cllr Mr D. Gill from the Finance Working Group list and replace him with Cllr Mr S. Wathen. See page 1198 of the minutes.

The Fingerposts Working Party remains the same.

**17/07. DISPENSATIONS TO PARTICIPATE IN A VOTE ON AN AGENDA ITEM**

There were no requests for dispensations.

**17/08. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

None.

**17/09. PUBLIC QUESTION TIME**

There were no members of the public present.

**17/10. MINUTES OF THE PARISH COUNCIL MEETING HELD ON – Tuesday 4th April 2017**

The Minutes of the Parish Council Meeting held on Tuesday 4th April 2017 (pages 1188 - 1192) were approved, adopted and signed as a true and correct record.

**17/11. MATTERS ARISING FROM THE MINUTES**

There were none.

**17/12. COUNTY AND DISTRICT COUNCILLOR'S REPORTS**

No reports this month

**17/13. PARISH CLERK'S REPORT**

- a. **Bank Accounts:** The Clerk has been experiencing problems with making transfers between the two Parish Council bank accounts. The solution would be to close down the Business Instant Access Account and transfer all the money into the Community Account. **It was unanimously resolved to approve the closure of the Vale of Allen Parish Council's Business Instant Access Account and the transfer of the balance to the Vale of Allen Parish Council's Community Account. Proposed by Cllr Mrs M. Cook and seconded by Cllr Mrs P. Hill.**
- b. **Manswood Play Area:** The Parish Council appreciates the offer by the residents of The Buildings to cut the grass on the Manswood Play Area. However the situation is not as straightforward as it might seem. There is no guarantee how long the grass cutting would continue, if residents move for example. Some members of the Council would prefer to revoke the lease and use the money currently spent on maintenance on other projects. The Clerk was asked to investigate insurance implications of residents of The Buildings cutting the grass, the giving up of the lease and the legal implications of the residents of The Buildings use of the field. **Refer to the next meeting.**
- c. **Overgrown Hedges, Uppington:** Cllr Mr D. Gill reported that a letter sent to residents on Uppington Hill from Dorset County Highways Department has not been effective. Mr P. Waterman will be writing a second letter to the residents but because of the Data Protection Act Mr Waterman could not pass on a list of the people he had written to.
- d. **Savills, Burial Ground Extension:** The Parish Clerk has received a letter from Savills that the question of the extension to the burial ground is being progressed. The clerk will contact Mr Simon Peck again to try and speed things up.
- e. **Road Closure:** notification of closure of Dark Lane, Witchampton to allow British Telecom to carry out work on the overhead cable network
- f. **DAPTC Training for Councillors:**

Date	Time	Course	Venue	Cost
Saturday 6 <sup>th</sup> May	10.00 – 12noon	New Councillors – the basics	DYA Dorchester	£35
Tuesday 9 <sup>th</sup> May	7.00 – 9.00pm	Practical Chairing Skills	Dorchester TBC	£35 or £60 if doing the role of the chairman course
Saturday 27 <sup>th</sup> May	10 am – Noon	Essentials for Councillors (part 1)	Tarrant Keynston Village Hall	£65 for both sessions
Saturday 24 <sup>th</sup> June	10 am – Noon	Essentials for Councillors (part 2)	Tarrant Keynston Village Hall	See above

Cllr Mr J. Campbell has been booked to attend the seminar on “Practical Chairing Skills” on 9<sup>th</sup> May 2017. There were no other bookings.

#### **17/14. PLANNING APPLICATIONS FOR CONSIDERATION**

Application No:	Location	Proposal	Type
3/17/0832	Southfield, Mead Lane, Gussage All Saints	Erection of agricultural barn	FUL
3/17/0941	Elm Tree Cottage, Gussage All Saints	Single storey detached annexe with small mezzanine to form additional residential accommodation ancillary to Elm Tree Cottage	HOU

#### **Parish Council Comments on Planning Applications**

- a. **Planning Application 3/17/0832, Southfield Mead Lane, Gussage All Saints.** Parish Council comment – NO OBJECTION.
- b. **Planning Application 3/17/0941, Elm Tree Cottage, Gussage All Saints.** Parish Council comment – NO OBJECTION.

#### **17/15. EAST DORSET DISTRICT COUNCIL PLANNING DECISIONS**

Application No:	Location	Proposal	Decision
3/17/0136 LBC	5 – 6 Yew Trees, The Buildings, Manswood	Remove staircase and cross walls. Insert oak beam and brick piers	<b>Refuse</b>
3/16/2939 HOU	Quornwood, Gaunts Common	Two storey and single storey side extension	<b>Refuse</b>
3/16/2921	Amen Cottage, Gussage All Saints	Proposed single storey rear extension. Demolition of outbuildings and the reinstatement of gable end to original thatch cottage.	<b>Permit</b>

- a. **Planning Application 3/17/0136/LBC, Yew Trees, 5 – 6 The Buildings, Manswood.** The Parish Council requested that this

application be referred to the Planning Committee if the Parish Council's comment were at variance with those of the case officer. Once again the matter has not been referred. The Clerk was asked to follow this up.

- b. **Pound Farm:** The District Council has stated that in cases of Permitted Development, Parish Councils are not routinely notified. It was resolved to leave the matter in the hands of the District Council.

#### **17/16. FINANCIAL MATTERS**

**a The following items were approved for payment:**

	<b>Details</b>	<b>Amount (£)</b>	<b>Cheque No:</b>
1	K. Bradbury, Clerk's Salary April 2017	298.73	870
2	Inland Revenue PAYE April 2017	58.68	871
3	DAPTC Annual Conference	60.00	872
4	C.T. Mee Burial Ground Grass, April 2017	75.00	873
	<b>Total</b>	492.41	

#### **17/17. CORRESPONDENCE**

- a. **Cranborne AONB:** News Roundup, April 2017. The Clerk was requested to forward newsletters and other communications regarding the Cranborne AONB to all Councillors.

#### **17/18. MATTERS OF INFORMATION**

**a. Cllr Mrs P. Hill:**

It was noted that the villagers of Gussage All Saints are responsible for painting the telephone kiosk. The Parish Council will only step in as a last resort

There are still some problems with the layout of the website e.g. The Village Hall on the meetings calendar. The domain name is very awkward – could something easier be found.

**b. Cllr Mr R. Hill:**

It was reported that die cast letter and numbers have been ordered and delivery is expected at the end of the month.

**c. Cllr Mrs M. Cook:**

It was reported that the Scouts will be doing a litter pick in Witchampton as part of their badge.

Mr Simon Peck from Savills will be attending the Witchampton & Crichel Annual Parish Meeting to discuss affordable housing. The Clerk will also attend.

**d. Cllr Ms D. White:**

The Rest and be Thankful Seat will be featured in the next issue of the free Gardening magazine.

**Meeting closed at 9.50pm**

Signed.....

Date.....

**Chairman**

**VALE OF ALLEN PARISH COUNCIL****OFFICERS AND REPRESENTATIVES – 2017/2018****Appendix A**

<b>No.</b>	<b>Item</b>	<b>Parish</b>	<b>Representative</b>
<b>1</b>	Parish Council Noticeboards	Gaunts Common	Cllr Mr D. Gill
		Gussage	Cllr Mrs P. Hill
		Hinton	Cllr Mr S. Wathen
		Crichel	Cllr Mr J. Campbell
		Manswood	Cllr Ms D. White
		Witchampton	Cllr Mrs S. Gilchrist
<b>2</b>	Planning Representatives and Tree Wardens	Gaunts Common	Cllr Mr D. Gill
		Gussage	Cllr Mr R. Hill
		Hinton	Cllr Mr S. Wathen
		Crichel	Cllr Mr J. Campbell
		Moor Crichel & Manswood	Cllr Ms D. White
		Witchampton	Cllr Mrs M. Cook
<b>3</b>	Parish Burial Ground Committee	Witchampton	Cllr Mrs S. Gilchrist, The Current Vicar, Church Warden & Parish Clerk
<b>4</b>	Bank Signatories	Hinton	
		Gussage	Cllr Mr R. Hill
		Crichel	Cllr Mr J. Campbell
		Witchampton	Cllr Mrs S. Gilchrist
<b>5</b>	Internal Auditor	All	Mrs J. Knott
	Village Hall Representatives	Hinton Martell	Cllr Mr S. Wathen
		Gussage All Saints	Cllr Mr R. Hill
		Witchampton	No Rep – invite them to provide a report for the APM
<b>7</b>	Hinton Martell Fountain	Hinton Martell	Cllr Mr S. Wathen
<b>8</b>	Footpath Liaison Officers	Gaunts Common	Cllr Mr D. Gill
		Gussage All Saints	Cllr Mr R. Hill
		Hinton	Cllr Mr S. Wathen
		Crichel	Cllr Mr J. Campbell
		Witchampton	Cllr Ms D. White
<b>9</b>	Ancient Monuments Officer	Gussage All Saints	Mrs R. Goulden
<b>10</b>	Play Area Safety Representative	More Crichel & Manswood	Mr T. May
<b>11</b>	DAPTC Eastern Area Committee Representatives	All	Cllr Ms D. White & Cllr Mrs M. Cook

**VALE OF ALLEN PARISH COUNCIL**

**OFFICERS AND REPRESENTATIVES – 2017/2018**

**Appendix A**

**FINANCE WORKING GROUP**

**Councillors**

Hinton	Cllr Mr S. Wathen
Witchampton	Cllr Ms D. White
Crichel	Cllr Mr J. Campbell
Gussage All Saints	Cllr Mr R. Hill

**Non-voting Members**

Parish Clerk  
Other members of the Parish Council

**FINGERPOST WORKING GROUP**

Hinton	Cllr Mr S. Wathen
Witchampton	Cllr Mrs M. Cook
Gussage All Saints	Cllr Mrs P. Hill
Crichel	Cllr Mr J. Campbell
	Mr David Buxton